



CALIFORNIA TAX CREDIT ALLOCATION COMMITTEE
2017 COMPETITIVE 9% APPLICATION FOR LOW-INCOME HOUSING TAX CREDITS

June 1, 2017 Version

II. APPLICATION - SECTION 1: APPLICANT STATEMENT, CERTIFICATION AND NOTARY

APPLICANT: Burbank Housing Development Corporation

PROJECT NAME: Stoddard West Apartments

PLEASE INCLUDE APPLICATION FEE WITH APPLICATION SUBMISSION

(CHECK ONLY)

The undersigned applicant hereby makes application to the California Tax Credit Allocation Committee ("TCAC") for a reservation of Federal, or Federal and State Low-Income Housing Tax Credits ("Credits") in the amount(s) of:

\$692,932 annual Federal Credits, and

\$2,309,773 total State Credits

for the purpose of providing low-income rental housing as herein described. I understand that Credit amount(s) preliminarily reserved for this project, if any, may be adjusted over time based upon changing project costs and financial feasibility analyses which TCAC is required to perform on at least three occasions.

Election to sell ("certificate") state credits: Yes By selecting "Yes" or "No" in the box immediately before, I hereby make an irrevocable election to sell ("certificate") or not sell all or any portion of the state credit, as allowed pursuant to Revenue and Taxation Code Sections 12206(o), 17058(q), and 23610.5(r). I further certify that the applicant is a non-profit entity, and that the state credit pricing will be at least 80 cents per dollar.

I agree it is my responsibility to provide TCAC with the original complete application and the Local Reviewing Agency an exact copy of the application. I agree that I have included a letter from the local government and the appropriate Local Reviewing Agency of the jurisdiction in which the project is located identifying the agency designated as the Local Reviewing Agency for the Tax Credit Allocation Committee. I agree that it is also my responsibility to provide such other information as TCAC requests as necessary to evaluate my application. I represent that if a reservation or allocation of Credit is made as a result of this application, I will also furnish promptly such other supporting information and documents as may be requested. I understand that TCAC may verify information provided and analyze materials submitted as well as conduct its own investigation to evaluate the application. I recognize that I have an affirmative duty to inform TCAC when any information in the application or supplemental materials is no longer true and to supply TCAC with the latest and accurate information.

I acknowledge that if I receive a reservation of Tax Credits, I will be required to submit requisite documentation at each of the following stages: for a carryover allocation; for readiness to proceed requirements if applicable; and after the project is placed-in-service.

I represent I have read Section 42 of the Internal Revenue Code (IRC) pertaining to Federal Tax Credits, and if applying for State Tax Credits, I represent I have also read California Health and Safety Code Sections 50199.4 et seq. and California Revenue and Taxation Code Sections 12206, 17058, and 23610.5 pertaining to the State Tax Credit program. I understand that the Federal and State Tax Credit programs are complex and involve long-term maintenance of housing for qualified low-income households. I acknowledge that TCAC has recommended that I seek advice from my own tax attorney or tax advisor.

I represent that I have read and understand the requirements set forth in Regulation Section 10322(j) pertaining to re-applications for Credit.

I certify that I have read and understand the provisions of Sections 10322(a) through (h). No additional documents in support of the basic thresholds or point selection categories shall be accepted from the applicant beyond the application filing deadline, unless the Executive Director, at his or her sole discretion, determines that the deficiency is a clear reproduction or application assembly error, or an obviously transposed number. In such cases, applicants shall be given up to five (5) business days from the date of receipt of staff notification, to submit said documents to complete the application. For threshold omissions other than reproduction or assembly errors, the Executive Director may request additional clarifying information from other government entities.

I agree to hold TCAC, its members, officers, agents, and employees harmless from any matters arising out of or related to the Credit programs.

I agree that TCAC will determine the Credit amount to comply with requirements of IRC Section 42 but that TCAC in no way warrants the feasibility or viability of the project to anyone for any purpose. I acknowledge that TCAC makes no representation regarding the effect of any tax Credit which may be allocated and makes no representation regarding the ability to claim any Credit which may be allocated.

I acknowledge that all materials and requirements are subject to change by enactment of federal or state legislation or promulgation of regulations.

In carrying out the development and operation of the project, I agree to comply with all applicable federal and state laws regarding unlawful discrimination and will abide by all Credit program requirements, rules, and regulations.

I acknowledge that neither the Federal nor the State Tax Credit programs are entitlement programs and that my application will be evaluated based on the Credit statutes, regulations, and the Qualified Allocation Plan adopted by TCAC which identify the priorities and other standards which will be employed to evaluate applications.

I acknowledge that a reservation of Federal or State Tax Credits does not guarantee that the project will qualify for Tax Credits. Both Federal law and the state law require that various requirements be met on an ongoing basis. I agree that compliance with these requirements is the responsibility of the applicant.

I acknowledge that the information submitted to TCAC in this application or supplemental thereto may be subject to the Public Records Act or other disclosure. I understand that TCAC may make such information public.

I acknowledge that if I obtain an allocation of Federal and/or State Tax Credits, I will be required to enter into a regulatory agreement which will contain, among other things, all the conditions under which the Credits were provided including the selection criteria delineated in this application.

I declare under penalty of perjury that the information contained in the application, exhibits, attachments, and any further or supplemental documentation is true and correct to the best of my knowledge and belief. I certify and guarantee that each item identified in TCAC's minimum construction standards will be incorporated into the design of the project, unless a waiver has been approved by TCAC. I certify that, when requesting a threshold basis increase for development impact fees, the impact fee amounts are accurate as of the application date. In an application proposing rehabilitation work, I certify that all necessary work identified in the Capital Needs Assessment, including the immediate needs listed in the report, will be performed (unless a waiver is granted) prior to the project's rehabilitation completion. I certify and guarantee that the application meets each item of the applicable housing type requirement, as identified by TCAC regulation. I certify and guarantee that any tenant services proposed under TCAC Regulation Section 10325(c)(5)(B) will be available within 6 months of the project's placed in service date, will be of a regular and ongoing nature and provided to tenants for a period of at least 15 years, free of charge (except child care). I understand that any misrepresentation may result in cancellation of Tax Credit reservation, notification of the Internal Revenue Service and the Franchise Tax Board, and any other actions which TCAC is authorized to take pursuant to California Health and Safety Code Section 50199.22, issuance of fines pursuant to California Health and Safety Code Section 50199.10, and negative points per Regulation Section 10325(c)(3) or under general authority of state law.

I certify that I believe that the project can be completed within the development budget and the development timetable set forth (which timetable is in conformance with TCAC rules and regulations) and can be operated in the manner proposed within the operating budget set forth.

I further certify that more than 10% of the project's total reasonably expected basis cost will be incurred and the land acquired by the date specified in the reservation preliminary or final letter.

Dated this ____ day of _____, 2017 at
_____, California.

By _____
(Original Signature)

(Typed or printed name)

(Title)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF _____)

COUNTY OF _____)

On _____ before me, _____,
personally appeared _____

_____, who proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

Local Jurisdiction:	City of Napa
City Manager:	Mike Parness *
Title:	City Manager
Mailing Address:	955 School Street
City:	Napa
Zip Code:	94559
Phone Number:	(707) 257-9501 Ext. _____
FAX Number:	(707) 257-9534
E-mail:	mparness@cityofnapa.org

* For City Manager, please refer to the following the website below:
<http://events.cacities.org/CGI-SHL/TWSERVER.EXE/RUN:MEMLOOK>

II. APPLICATION - SECTION 2: GENERAL AND SUMMARY INFORMATION

A. Application Type

Application type: Preliminary Reservation
 Prior application was submitted but not selected? No
 If yes, enter application number: TCAC # CA - -

 Has credit previously been awarded? No
 Is this project a Re-syndication of a current TCAC project? No
 If a Resyndication Project, complete the **Resyndication Projects** section below.
 If re-applying and returning credit, enter the current application number and the amount being returned:
 TCAC # CA - -
 Returned Federal Credit

 Is State Farmworker Credit requested? No

B. Project Information

Project Name: Stoddard West Apartments
 Site Address: Gasser Drive
 If address is not established, enter detailed description (i.e. NW corner of 26th and Elm)
The site is located north of the South Napa Marketplace along Tulocay Creek.

 City: Napa County: Napa
 Zip Code: 94559 Census Tract: 2003.01
 Assessor's Parcel Number(s): 046-190-052

Project is located in a DDA:	<u>No</u>	
Project is located in a Qualified Census Tract:	<u>No</u>	*Federal Congressional District: <u>5</u>
Project is DDA/QCT but requesting State Credits	<u>No</u>	*State Assembly District: <u>4</u>
Special Needs with 130% basis & State Credits:	<u>No</u>	*State Senate District: <u>3</u>
Project is a Scattered Site Project:	<u>No</u>	
If yes, all sites within a 5-mile diameter range:	<u>N/A</u>	

*Accurate information is essential; the following website is provided for reference:
<https://www.govtrack.us/congress/members/map> <http://findyourrep.legislature.ca.gov/>

C. Credit Amount Requested (If State Credit Request, Reg. Sects. 10317 & 10322(h)(33))

Federal and State	<u>\$692,932</u>	<u>\$2,309,773</u>
	(federal)	(state)

*Applicants that selected the option for State credit substitution can still elect to mark Federal only Credits.

D. Federal Minimum Set-Aside Election (IRC Section 42(g)(1))

40%/60%

E. Set-Aside Selection (Reg. Section 10315(a)-(e))

Nonprofit (qualified nonprofit organizatic

F. Housing Type Selection (Reg. Sections 10315(g) & 10325(g))

Large Family
 If you selected Special Needs please list the percentage of Special Needs Units
 If between 50% and 75%, please specify other housing type construction standards that will be met:
N/A

G. Geographic Area (Reg. Section 10315(h))

Please select your geographic area:
North and East Bay Region: Alameda, Contra Costa, Marin, Napa, Solano, Sonoma Counties

II. APPLICATION - SECTION 3: APPLICANT INFORMATION

A. Identify Applicant

Applicant is the current owner and will retain ownership: N/A
 Applicant will be or is a general partner in the to be formed or formed final ownership entity: Yes
 Applicant is the project developer and will be part of the final ownership entity for the project: Yes
 Applicant is the project developer and will not be part of the final ownership entity for the project: N/A

B. Applicant Contact Information

Applicant Name: Burbank Housing Development Corporation
 Street Address: 790 Sonoma Avenue
 City: Santa Rosa State: CA Zip Code: 95404
 Contact Person: Marianne Lim
 Phone: (707) 303-1006 Ext.: Fax: (707) 303-1006
 Email: mlim@burbankhousing.org

C. Legal Status of Applicant:

Nonprofit Organization Parent Company:
 If Other, Specify:

D. General Partner(s) Information

D(1) General Partner Name: Burbank Housing Development Corporation Managing GP
 Street Address: 790 Sonoma Avenue
 City: Santa Roa State: CA Zip Code: 95404
 Contact Person: Marianne Lim
 Phone: (707) 303-1006 Ext.: Fax: (707) 303-1006
 Email: mlim@burbankhousing.org
 Nonprofit/For Profit: Nonprofit Parent Company:

D(2) General Partner Name:* (select one)
 Street Address:
 City: State: Zip Code:
 Contact Person:
 Phone: Ext.: Fax:
 Email:
 Nonprofit/For Profit: (select one) Parent Company:

D(3) General Partner Name: (select one)
 Street Address:
 City: State: Zip Code:
 Contact Person:
 Phone: Ext.: Fax:
 Email:
 Nonprofit/For Profit: (select one) Parent Company:

E. General Partner(s) or Principal Owner(s) Type Nonprofit

**If Joint Venture, 2nd GP must be included if applicant is pursuing a property tax exemption Reg. Section 10327(g)(2) - "TBD" not sufficient*

F. Status of Ownership Entity

to be formed If to be formed, enter date: 11/1/2017

**(Federal I.D. No. must be obtained prior to submitting carryover allocation package)*

G. Contact Person During Application Process

Company Name: Burbank Housing Development Corporation
 Street Address: 790 Sonoma Avenue
 City: Santa Rosa State: CA Zip Code: 95404
 Contact Person: Marianne Lim
 Phone: (707) 303-1006 Ext.: Fax: (707) 303-1006
 Email: mlim@burbankhousing.org
 Participatory Role: Developer and General Partner

(e.g., General Partner, Consultant, etc.)

II. APPLICATION - SECTION 4: DEVELOPMENT TEAM INFORMATION

A. Indicate and List All Development Team Members

<p>Developer: <u>Burbank Housing Development C</u> Address: <u>790 Sonoma Avenue</u> City, State, Zip: <u>Santa Rosa, CA 95404</u> Contact Person: <u>Marianne Lim</u> Phone: <u>(707) 303-1006</u> Ext.: <u> </u> Fax: <u>(707) 303-1006</u> Email: <u>mlim@burbankhousing.org</u></p>	<p>Architect: <u>Dahlin Group Architecture</u> Address: <u>5865 Owens Drive</u> City, State, Zip: <u>Pleasanton, CA 94588</u> Contact Person: <u>Chris Apostolopoulos</u> Phone: <u>(925) 251-7229</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>chris.apostolopoulos@dahlingroup</u></p>
<p>Attorney: <u>Gubb and Barshay</u> Address: <u>505 14th Street, Suite 1050</u> City, State, Zip: <u>Oakland, CA 94612</u> Contact Person: <u>Nicole Kline</u> Phone: <u>415-781-6600</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>nkline@gubbandbarshay.com</u></p>	<p>General Contractor: <u>Midstate Construction</u> Address: <u>1180 Holm Road</u> City, State, Zip: <u>Petaluma, CA 94954</u> Contact Person: <u>Monica Soiland Nelson</u> Phone: <u>(707) 762-3200</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>monican@midstateconstruction.cc</u></p>
<p>Tax Professional: <u> </u> Address: <u> </u> City, State, Zip: <u> </u> Contact Person: <u> </u> Phone: <u> </u> Ext.: <u> </u> Fax: <u> </u> Email: <u> </u></p>	<p>Energy Consultant: <u>Association for Energy Affordabilit</u> Address: <u>590 Hollis Street, Suite R2</u> City, State, Zip: <u>Emeryville, CA 94608</u> Contact Person: <u>Nick Young</u> Phone: <u>(510) 270-2372</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>nyoung@aea.us.org</u></p>
<p>CPA: <u> </u> Address: <u> </u> City, State, Zip: <u> </u> Contact Person: <u> </u> Phone: <u> </u> Ext.: <u> </u> Fax: <u> </u> Email: <u> </u></p>	<p>Investor: <u> </u> Address: <u> </u> City, State, Zip: <u> </u> Contact Person: <u> </u> Phone: <u> </u> Ext.: <u> </u> Fax: <u> </u> Email: <u> </u></p>
<p>Consultant: <u>California Housing Partnership Co</u> Address: <u>369 Pine Street, Suite 300</u> City, State, Zip: <u>San Francisco, CA 94104</u> Contact Person: <u>Greg Chin</u> Phone: <u>(510) 356-4630</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>greg@chpc.net</u></p>	<p>Market Analyst: <u>Laurin Associates</u> Address: <u>1501 Sports Drive, Suite A</u> City, State, Zip: <u>Sacramento, CA 95834</u> Contact Person: <u>Stefanie Williams</u> Phone: <u>(916) 372-6100</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>swilliams@laurinassociates.com</u></p>
<p>Appraiser: <u>Dana W. Burwell</u> Address: <u>PO Box 115</u> City, State, Zip: <u>Healdsburg, CA 95448</u> Contact Person: <u>Dana W. Burwell</u> Phone: <u>(707) 433-7490</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>danaburwell@aol.com</u></p>	<p>Prop. Mgmt. Co.: <u>Burbank Housing Management Co</u> Address: <u>790 Sonoma Avenue</u> City, State, Zip: <u>Santa Rosa, CA 95404</u> Contact Person: <u>Annie McNeany</u> Phone: <u>(707) 303-1026</u> Ext.: <u> </u> Fax: <u> </u> Email: <u>amcneany@burbankhousing.org</u></p>
<p>CNA Consultant: <u> </u> Address: <u> </u> City, State, Zip: <u> </u> Contact Person: <u> </u> Phone: <u> </u> Ext.: <u> </u> Fax: <u> </u> Email: <u> </u></p>	<p>2nd Prop. Mgmt Co.: <u> </u> Address: <u> </u> City, State, Zip: <u> </u> Contact Person: <u> </u> Phone: <u> </u> Ext.: <u> </u> Fax: <u> </u> Email: <u> </u></p>

F. Building Information

Total Number of Buildings: 1 Residential Buildings: 1
 Community Buildings: Commercial/ Retail Space: N/A

If Commercial/ Retail Space, explain: (include use, size, location, and purpose)

Are Buildings on a Contiguous Site? Yes

If not Contiguous, do buildings meet the requirements of IRC Sec. 42(g)(7)? N/A

Do any buildings have 4 or fewer units? No

If yes, are any of the units to be occupied by the owner or a person related to the owner (IRC Sec. 42(i)(3)(c))? N/A

G. Project Unit Number and Square Footage

Total number of units:	50
Total number of non-tax credit units (excluding managers' units) (i.e. market rate units):	
Total number of units (excluding managers' units):	49
Total number of low-income units:	49
Ratio of low-income units to total units (excluding managers' units):	100%
Total square footage of all residential units (excluding managers' units):	48,357
Total square footage of low-income units:	48,357
Ratio of low-income residential to total residential square footage (excluding managers' units):	100%
Applicable fraction, smaller of unit or square footage ratio (used on "Basis & Credits"):	100%
Total community room square footage:	1,087
Total commercial/ retail space square footage:	
Total common space square footage (including managers' units):	2,856
Total parking structure square footage (excludes car-ports and "tuck under" parking):	
**Total Square Footage of All Project Structures (excluding commercial/retail):	52,300

*equals: "total square footage of all residential units" + "total community room square footage" + "total common space" + "total parking structure square footage")

Total Project Cost per Unit	\$403,677
Total Residential Project Cost per Unit	\$403,677
Total Eligible Basis per Unit	\$331,985

H. Tenant Population Data

Completion of this section is required. **The information requested in this section is for national data collection purposes, and is not intended for threshold and competitive scoring use;** however, the completed table should be consistent with information provided in the application and attachments.

Indicate the number of units anticipated for the following populations:

Homeless/formerly homeless	N/A
Transitional housing	N/A
Persons with physical, mental, development disabilities	N/A
Persons with HIV/AIDS	N/A
Transition age youth	N/A
Farmworker	N/A
Family Reunification	N/A
Other:	N/A
Units w/ tenants of multiple disability type or subsidy layers (explain)	
For 4% federal applications only:	
Rural area consistent with TCAC methodology	N/A

II. APPLICATION - SECTION 6: REQUIRED APPROVALS & DEVELOPMENT TIMETABLE

A. Required Approvals Necessary to Begin Construction

	Approval Dates		
	Application Submittal	Estimated Approval	Actual Approval
Negative Declaration under CEQA			6/20/2017
NEPA			5/18/2017
Toxic Report			N/A
Soils Report			N/A
Coastal Commission Approval			N/A
Article 34 of State Constitution			N/A
Site Plan			6/20/2017
Conditional Use Permit Approved or Required			6/20/2017
Variance Approved or Required			N/A
Other Discretionary Reviews and Approvals			6/20/2017

	Project and Site Information	
Current Land Use Designation	Mixed Use (MU)	
Current Zoning and Maximum Density	Creekside District (MP-G2) - up to 45 units per acre	
Proposed Zoning and Maximum Density	Creekside District (MP-G2) - up to 45 units per acre	
Does this site have Inclusionary Zoning?	No	
Occupancy restrictions that run with the land due to CUP's or density bonuses?	No	(if yes, explain here)
Building Height Requirements	48 feet	
Required Parking Ratio	100 spaces total (50 covered)	
Is site in a Redevelopment Area?	No	

B. Development Timetable

		Actual or Scheduled	
		Month	Year
SITE	Environmental Review Completed	6	2017
	Site Acquired	6	2017
LOCAL PERMITS	Conditional Use Permit	6	2017
	Variance	N/A	
	Site Plan Review	6	2017
	Grading Permit	2	2018
	Building Permit	2	2018
CONSTRUCTION FINANCING	Loan Application	5	2017
	Enforceable Commitment	6	2017
	Closing and Disbursement	2	2018
PERMANENT FINANCING	Loan Application	5	2017
	Enforceable Commitment	6	2017
	Closing and Disbursement	11	2019
OTHER LOANS AND GRANTS	Type and Source: <u>County of Napa HTF</u>	N/A	
	Application	4	2017
	Closing or Award	6	2017
	Type and Source: <u>City of Napa HTF</u>	N/A	
	Application	4	2017
	Closing or Award	6	2017
	Type and Source: <u>City of Napa CDBG</u>	N/A	
	Application	4	2017
	Closing or Award	6	2017
	Type and Source: <u>Napa Valley Community Foundation</u>	N/A	
	Application	4	2017
	Closing or Award	6	2017
	Type and Source: <u>Gasser Foundation</u>	N/A	
	Application	4	2017
	Closing or Award	6	2017
	Type and Source: <u>(specify here)</u>	N/A	
	Application	N/A	
Closing or Award	N/A		
10% of Costs Incurred	12	2017	
Construction Start	2	2018	
Construction Completion	5	2019	
Placed In Service	11	2019	
Occupancy of All Low-Income Units	11	2019	

III. PROJECT FINANCING - SECTION 1: CONSTRUCTION FINANCING

A. Construction Financing

List Below All Projected Sources Required To Complete Construction

Name of Lender/Source	Term (months)	Interest Rate	Amount of Funds
1) Citi Community Capital (Private Const L	21	4.250%	\$9,141,486
2) Napa Valley Community Foundation	660		\$2,000,000
3) City of Napa CDBG	660	3.000%	\$2,000,000
4) County of Napa Housing Trust Fund	660	3.000%	\$2,000,000
5) City of Napa Housing Trust Fund	660	3.000%	\$1,000,000
6) Gasser Foundation Gap Loan	660		\$1,000,000
7) BHDC (Deferred Developer Fee)			\$216,843
8) GP Capital Contribution/Gasser Donatio			\$334,468
9) Limited Partner Capital Contribution			\$732,102
10) Costs Deferred Until Perm Conversion			\$1,758,932
11)			
12)			
Total Funds For Construction:			\$20,183,831

- | | |
|--|---|
| <p>1) Lender/Source <u>Citi Community Capital (Private Const</u>
 Street Address <u>1 Sansome Street, 27th Floor</u>
 City: <u>San Francisco, CA 94104</u>
 Contact Name: <u>Andrew Nathenson</u>
 Phone Number <u>(415) 627-6467</u> Ext.: <u></u>
 Type of Financing <u>Conventional Construction Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>2) Lender/Source <u>Napa Valley Community Foundation</u>
 Street Address <u>3299 Claremont Way, Suite 2</u>
 City: <u>Napa, CA 94558</u>
 Contact Name: <u>Terence P. Mulligan</u>
 Phone Number <u>(707) 254-9565</u> Ext.: <u></u>
 Type of Financing <u>Donation</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>3) Lender/Source <u>City of Napa CDBG</u>
 Street Address <u>1115 Seminary Street</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Lark Ferrell</u>
 Phone Number <u>(707) 257-9547</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>4) Lender/Source <u>County of Napa Housing Trust Fund</u>
 Street Address <u>1195 Third Street, Suite 310</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Molly Rattigan</u>
 Phone Number <u>(707) 253-4112</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>5) Lender/Source <u>City of Napa Housing Trust Fund</u>
 Street Address <u>1115 Seminary Street</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Lark Ferrell</u>
 Phone Number <u>(707) 257-9547</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>6) Lender/Source <u>Gasser Foundation Gap Loan</u>
 Street Address <u>433 Soscol Avenue, Suite A-120</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Cassandra Walker</u>
 Phone Number <u>(707) 888-0222</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>7) Lender/Source <u>BHDC (Deferred Developer Fee)</u>
 Street Address <u>790 Sonoma Avenue</u>
 City: <u>Santa Rosa, CA 95404</u>
 Contact Name: <u>Marianne Lim</u>
 Phone Number <u>(707) 303-1006</u> Ext.: <u></u>
 Type of Financing <u></u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>8) Lender/Source <u>GP Capital Contribution/Gasser Dona</u>
 Street Address <u>790 Sonoma Avenue/433 Soscol Ave</u>
 City: <u>Santa Rosa, CA 95404/Napa, CA 94</u>
 Contact Name: <u>Marianne Lim/Cassandra Walker</u>
 Phone Number <u>(707) 303-1006</u> Ext.: <u></u>
 Type of Financing <u>Capital Contribution/Donation</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>9) Lender/Source <u>Limited Partner Capital Contribution</u>
 Street Address <u>TBD</u>
 City: <u></u>
 Contact Name: <u></u>
 Phone Number <u></u> Ext.: <u></u>
 Type of Financing <u></u>
 Is the Lender/Source Committed? <u>No</u></p> | <p>10) Lender/Source <u>Costs Deferred Until Perm Conversio</u>
 Street Address <u></u>
 City: <u></u>
 Contact Name: <u></u>
 Phone Number <u></u> Ext.: <u></u>
 Type of Financing <u></u>
 Is the Lender/Source Committed? <u>Yes</u></p> |

11) Lender/Source
Street Address _____
City: _____
Contact Name: _____
Phone Number _____ Ext.: _____
Type of Financing _____
Is the Lender/Source Committed? No

12) Lender/Source
Street Address _____
City: _____
Contact Name: _____
Phone Number _____ Ext.: _____
Type of Financing _____
Is the Lender/Source Committed? No

III. PROJECT FINANCING - SECTION 2: PERMANENT FINANCING

A. Permanent Financing

List Below All Projected Sources Required To Complete Construction

Name of Lender/Source	Term (months)	Interest Rate	Residual Receipts / Deferred Pymt.	Annual Debt Service	Amount of Funds
1) Citi Community Capital (Private Perm L	180	6.250%		\$157,525	\$2,132,000
2) Citi Community Capital (Private Tranche	180	6.250%		\$84,230	\$1,140,000
3) Napa Valley Community Foundation	660				\$2,000,000
4) City of Napa CDBG	660	3.000%			\$2,000,000
5) County of Napa Housing Trust Fund	660	3.000%			\$2,000,000
6) City of Napa Housing Trust Fund	660	3.000%			\$1,000,000
7) Gasser Foundation Gap Loan	660				\$1,000,000
8) BHDC (Deferred Developer Fee)					\$216,843
9) GP Capital Contribution/Gasser Donatio					\$334,468
10)					
11)					
12)					
Total Permanent Financing:					\$11,823,311
Total Tax Credit Equity:					\$8,360,520
Total Sources of Project Funds:					\$20,183,831

- | | |
|---|--|
| <p>1) Lender/Source <u>Citi Community Capital (Private Perm</u>
 Street Address <u>1 Sansome Street, 27th Floor</u>
 City: <u>San Francisco, CA 94104</u>
 Contact Name: <u>Andrew Nathenson</u>
 Phone Number <u>(415) 627-6467</u> Ext.: <u></u>
 Type of Financing <u>Conventional Perm Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>2) Lender/Source <u>Citi Community Capital (Private Tranche</u>
 Street Address <u>1 Sansome Street, 27th Floor</u>
 City: <u>San Francisco, CA 94104</u>
 Contact Name: <u>Andrew Nathenson</u>
 Phone Number <u>(415) 627-6467</u> Ext.: <u></u>
 Type of Financing <u>Conventional Perm Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>3) Lender/Source <u>Napa Valley Community Foundation</u>
 Street Address <u>3299 Claremon Way, Suite 2</u>
 City: <u>Napa, CA 94558</u>
 Contact Name: <u>Terence P. Mulligan</u>
 Phone Number <u>(707) 254-9565</u> Ext.: <u></u>
 Type of Financing <u>Donation</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>4) Lender/Source <u>City of Napa CDBG</u>
 Street Address <u>1115 Seminary Street</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Lark Ferrell</u>
 Phone Number <u>(707) 257-9547</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>5) Lender/Source <u>County of Napa Housing Trust Fund</u>
 Street Address <u>1195 Third Street, Suite 310</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Molly Rattigan</u>
 Phone Number <u>(707) 253-4112</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>6) Lender/Source <u>City of Napa Housing Trust Fund</u>
 Street Address <u>1115 Seminary Street</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Lark Ferrell</u>
 Phone Number <u>(707) 257-9547</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> |
| <p>7) Lender/Source <u>Gasser Foundation Gap Loan</u>
 Street Address <u>433 Soscol Avenue, Suite A-120</u>
 City: <u>Napa, CA 94559</u>
 Contact Name: <u>Cassandra Walker</u>
 Phone Number <u>(707) 888-0222</u> Ext.: <u></u>
 Type of Financing <u>Residual Receipt Loan</u>
 Is the Lender/Source Committed? <u>Yes</u></p> | <p>8) Lender/Source <u>BHDC (Deferred Developer Fee)</u>
 Street Address <u>790 Sonoma Avenue</u>
 City: <u>Santa Rosa, CA 95404</u>
 Contact Name: <u>Marianne Lim</u>
 Phone Number <u>(707) 303-1006</u> Ext.: <u></u>
 Type of Financing <u></u>
 Is the Lender/Source Committed? <u>Yes</u></p> |

9) Lender/Source GP Capital Contribution/Gasser Don
Street Address 790 Sonoma Avenue/433 Soscol Av
City: Santa Rosa, CA 95404/Napa, CA 94
Contact Name: Marianne Lim/Cassandra Walker
Phone Number (707) 303-1006 Ext.:
Type of Financing Capital Contribution/Donation
Is the Lender/Source Committed? Yes

11) Lender/Source
Street Address
City:
Contact Name:
Phone Number Ext.:
Type of Financing
Is the Lender/Source Committed? No

10) Lender/Source
Street Address
City:
Contact Name:
Phone Number Ext.:
Type of Financing
Is the Lender/Source Committed? No

12) Lender/Source
Street Address
City:
Contact Name:
Phone Number Ext.:
Type of Financing
Is the Lender/Source Committed? No

III. PROJECT FINANCING - SECTION 3: INCOME INFORMATION

A. Low Income Units

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)	(e) Monthly Utility	(f) Monthly Rent Plus Utilities (c + e)	(g) % of Targeted Area Median Income	(h) % of Actual AMI
1 Bedroom	1	\$479	\$479	\$44	\$523	30%	30.0%
2 Bedrooms	2	\$565	\$1,130	\$63	\$628	30%	30.0%
3 Bedrooms	2	\$635	\$1,270	\$91	\$726	30%	30.0%
1 Bedroom	5	\$741	\$3,705	\$44	\$785	45%	45.0%
2 Bedrooms	5	\$879	\$4,395	\$63	\$942	45%	45.0%
3 Bedrooms	3	\$998	\$2,994	\$91	\$1,089	45%	45.0%
1 Bedroom	5	\$829	\$4,145	\$44	\$873	50%	50.0%
2 Bedrooms	9	\$984	\$8,856	\$63	\$1,047	50%	50.0%
3 Bedrooms	6	\$1,119	\$6,714	\$91	\$1,210	50%	50.0%
1 Bedroom	4	\$1,004	\$4,016	\$44	\$1,048	60%	60.0%
2 Bedrooms	4	\$1,193	\$4,772	\$63	\$1,256	60%	60.0%
3 Bedrooms	3	\$1,361	\$4,083	\$91	\$1,452	60%	60.0%
Total # Units:	49	Total:	\$46,559		Average:	48.9%	

Is this a resyndication project using hold harmless rent limits in the above table? N/A
 Hold harmless rents cannot exceed the federal set-aside current tax credit rent limits (TCAC Reg. Section 10327(g)(8)). For units included in the lowest income point category, TCAC requires the use of current rent limits.

B. Manager Units
 State law requires an onsite manager's unit for projects with 16 or more residential units. TCAC Regulation Section 10325(f)(7)(J) requires projects with at least 161 units to provide a second on-site manager's unit, with one additional for each 80 units beyond, up to 4 on-site manager units. Scattered site projects of 16 or more units must have at least one manager unit at each site consisting of 16 or more residential units. Projects may employ full-time property management staff and provide an equivalent number of desk or security staff for the hours when the property management staff are not working. See TCAC Regulation Section 10325(f)(7)(J) for details on the requirements for this option.

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)
3 Bedrooms	1		
Total # Units:	1	Total:	

No Project with desk or security staff in lieu of on-site manager unit(s)
 See TCAC Regulation Section 10325(f)(7)(J) for complete requirements.

C. Market Rate Units

(a) Bedroom Type(s)	(b) Number of Units	(c) Proposed Monthly Rent (Less Utilities)	(d) Total Monthly Rents (b x c)
Total # Units:		Total:	

Aggregate Monthly Rents For All Units:	\$46,559
Aggregate Annual Rents For All Units:	\$558,708

D. Rental Subsidy Income/Operating Subsidy
Complete spreadsheet "Subsidy Contract Calculation"

Number of Units Receiving Assistance:	8
Length of Contract (years):	15+15
Expiration Date of Contract:	30 after signing
Total Projected Annual Rental Subsidy:	\$106,421

E. Miscellaneous Income

Annual Income from Laundry Facilities:	
Annual Income from Vending Machines:	
Annual Interest Income:	
Other Annual Income: (specify here)	
Total Miscellaneous Income:	
Total Annual Potential Gross Income:	\$665,129

F. Monthly Resident Utility Allowance by Unit Size
(utility allowances must be itemized and must agree with the applicable utility allowance schedule)

	SRO / STUDIO	1 BR	2 BR	3 BR	4 BR	() BR
Space Heating:		\$19	\$27	\$40		
Water Heating:						
Cooking:		\$6	\$9	\$13		
Lighting:						
Electricity:		\$17	\$25	\$34		
Water:*						
Other: Air Conditioning		\$2	\$2	\$4		
Total:		\$44	\$63	\$91		

***PROJECTS PROPOSING UNITS WITH INDIVIDUAL WATER METERS MUST INCLUDE A WATER ALLOWANCE.**

Name of PHA or California Energy Commission Providing Utility Allowances:

City of Napa Housing Authority

At application, use of the CUAC is limited to new construction projects.

G. Annual Residential Operating Expenses

Administrative	Advertising:	\$2,000
	Legal:	\$14,722
	Accounting/Audit:	\$2,000
	Security:	
	Other: Misc. Office	\$5,400
Total Administrative:		\$24,122

Management	Total Management:	\$37,200
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Utilities	Fuel:	
	Gas:	\$4,000
	Electricity:	\$14,000
	Water/Sewer:	\$41,788
	Total Utilities:	\$59,788

Payroll / Payroll Taxes	On-site Manager:	\$41,920
	Maintenance Personnel:	\$29,200
	Other: Payroll Taxes/Benefits	\$34,592
	Total Payroll / Payroll Taxes:	\$105,712
Total Insurance:		\$18,022

Maintenance	Painting:	\$1,500
	Repairs:	\$10,000
	Trash Removal:	\$14,000
	Exterminating:	\$1,320
	Grounds:	\$10,650
	Elevator:	\$6,500
	Other: Misc. Maintenance	\$7,600
	Total Maintenance:	\$51,570

Other Expenses	Other: Misc. Taxes/Fees	\$800
	Other: Misc. City Fees	\$3,400
	Other: (specify here)	
	Other: (specify here)	
	Other: (specify here)	
	Total Other Expenses:	\$4,200

Total Expenses

Total Annual Residential Operating Expenses:	\$300,614
Total Number of Units in the Project:	50
Total Annual Operating Expenses Per Unit:	\$6,012
Total 3-Month Operating Reserve:	\$145,888
Total Annual Internet Expense (site amenity election):	\$4,000
Total Annual Services Amenities Budget (from project expenses):	\$12,000
Total Annual Reserve for Replacement:	\$25,000
Total Annual Real Estate Taxes:	\$184
Other (Specify):	
Other (Specify):	

H. Commercial Income*

Total Annual Commercial/Non-Residential Revenue:	
Total Annual Commercial/Non-Residential Expenses:	
Total Annual Commercial/Non-Residential Debt Service:	
Total Annual Commercial/Non-Residential Net Income:	

*The Sources and Uses Budget must separately detail apportioned amounts for residential and commercial space. Separate cash flow projections shall be provided for residential and commercial space. Income from the residential portion of a project shall not be used to support any negative cash flow of a commercial portion, and commercial income should not support the residential portion (Sections 10322(h)(14), (22); 10327(g)(7)).

III. PROJECT FINANCING - SECTION 4: LOAN AND GRANT SUBSIDIES

A. Inclusion/Exclusion From Eligible Basis

Funding Sources If lender is not funding source, list source (HOME, CDBG, etc.) <u>NOT</u> lender.		Included in Eligible Basis Yes/No	Amount
HOME Investment Partnership Act (HOME)		N/A	
Community Development Block Grant (CDBG)		N/A	
RHS 514		N/A	
RHS 515		N/A	
RHS 516		N/A	
RHS 538		N/A	
HOPE VI		N/A	
McKinney-Vento Homeless Assistance Program		N/A	
MHSA		N/A	
MHP		N/A	
Housing Successor Agency Funds		N/A	
Taxable bond financing		N/A	
FHA Risk Sharing loan?	No	N/A	
State:	(specify here)	N/A	
Local:	(specify here)	N/A	
Private:	(specify here)	N/A	
Other:	(specify here)	N/A	
Other:	(specify here)	N/A	
Other:	(specify here)	N/A	

B. Rental Subsidy Anticipated

Indicate By Percent Of Units Affected, Any Rental Subsidy Expected To Be Available To The Project.

Approval Date:	20-Jun-17	Approval Date:	
Source:	City of Napa HA	Source:	
If Section 8:	Project-based vouchers	If Section 8:	(select one)
Percentage:		Percentage:	
Units Subsidized:	8	Units Subsidized:	
Amount Per Year:	\$106,421	Amount Per Year:	
Total Subsidy:	\$3,192,624	Total Subsidy:	
Term:	30	Term:	

C. Pre-Existing Subsidies (Acq./Rehab. or Rehab-Only projects)

Indicate The Subsidy Amount For Any Of The Following Currently Utilized By The Project.

Sec 221(d)(3) BMIR:		RHS 514:	
HUD Sec 236:		RHS 515:	
If Section 236, IRP?	N/A	RHS 521 (rent subsidy):	
RHS 538:		State / Local:	
HUD Section 8:		Rent Sup / RAP:	
If Section 8:	(select one)		
HUD SHP:			
Will the subsidy continue?:	No	Other:	(specify here)
If yes enter amount:		Other amount:	

III. PROJECT FINANCING - SECTION 5: THRESHOLD BASIS LIMIT

A. Threshold Basis Limit

Unit Size	Unit Basis Limit	No. of Units	(Basis) X (No. of Units)
SRO/STUDIO	\$200,745		
1 Bedroom	\$231,457	15	\$3,471,855
2 Bedrooms	\$279,200	20	\$5,584,000
3 Bedrooms	\$357,376	15	\$5,360,640
4+ Bedrooms	\$398,139		
TOTAL UNITS:			50
TOTAL UNADJUSTED THRESHOLD BASIS LIMIT:			\$14,416,495
		Yes/No	
(a) Plus (+) 20% basis adjustment for projects paid in whole or part out of public funds subject to a legal requirement for the payment of state or federal prevailing wages or financed in part by a labor-affiliated organization requiring the employment of construction workers who are paid at least state or federal prevailing wages. List source(s) or labor-affiliated organization(s):		<input type="text" value="No"/>	
Plus (+) 5% basis adjustment for projects that certify that (1) they are subject to a project labor agreement within the meaning of Section 2500(b)(1) of the Public Contract Code, or (2) they will use a skilled and trained workforce as defined by Section 25536.7 of the Health and Safety Code to perform all onsite work within an apprenticeable occupation in the building and construction trades.		<input type="text" value="No"/>	
(b) Plus (+) 7% basis adjustment for new construction projects required to provide parking beneath residential units (not "tuck under" parking) or through construction of an on-site parking structure of two or more levels.		<input type="text" value="No"/>	
(c) Plus (+) 2% basis adjustment for projects where a day care center is part of the development.		<input type="text" value="No"/>	
(d) Plus (+) 2% basis adjustment for projects where 100 percent of the units are for Special Needs populations.		<input type="text" value="No"/>	
(e) Plus (+) up to 10% basis adjustment for projects applying under Section 10325 or Section 10326 of these regulations that include one or more of the features in the section: Item (e) Features.		<input type="text" value="No"/>	
(f) Plus (+) the lesser of the associated costs or up to a 15% basis adjustment for projects requiring seismic upgrading of existing structures, and/or projects requiring toxic or other environmental mitigation as certified by the project architect or seismic engineer. If Yes, select type: <input type="text" value="N/A"/>		<input type="text" value="No"/>	
(g) Plus (+) local development impact fees required to be paid to local government entities. Certification from local entities assessing fees also required. WAIVED IMPACT FEES ARE INELIGIBLE.		<input type="text" value="Yes"/> <small>Please Enter Amount:</small>	\$1,510,488
(h) Plus (+) 10% basis adjustment for projects wherein at least 95% of the project's upper floor units are serviced by an elevator.		<input type="text" value="Yes"/>	\$1,441,650
(i) Plus (+) 10% basis adjustment for projects located in an area that meets all of the following criteria: (i) is within a city with a population of at least 50,000 or that, when combined with abutting cities, has a population of at least 50,000; (ii) is within a county that has a 9% threshold basis limit for 2-bedroom units equal to or less than \$300,000; (iii) is deemed to have the highest opportunity by the UC Davis Regional Opportunity Index for Places.		<input type="text" value="No"/>	
TOTAL ADJUSTED THRESHOLD BASIS LIMIT:			\$17,368,633

HIGH COST TEST

Total Eligible Basis \$16,599,244
 Percentage of the Adjusted Threshold Basis Limit

Based on information presented in this application, this project is not held to TCAC regulation requirements for high cost projects.

ITEM (e) Features

**REVIEW REGULATION SECTION 10327(c)(5)(B) PRIOR TO COMPLETING THIS SECTION.
THE OPTIONS BELOW ARE PRESENTED WITH ABRIDGED LANGUAGE.**

- N/A** 1 Project shall have onsite renewable generation estimated to produce 50% or more of annual tenant electricity use. If combined available roof area is insufficient, project shall have onsite renewable generation based on at least 90% of the available solar accessible roof area. A project not availing itself of the 90% roof area exception may also receive an increase under paragraph (2) only if the renewable generation used to calculate each basis increase does not overlap. Threshold Basis Limit increase of 5%.
- N/A** 2 Project shall have onsite renewable generation estimated to produce 75% or more of annual common area electricity use. If combined available roof area is insufficient, project shall have onsite renewable generation based on at least 90% of the available solar accessible roof area. A project not availing itself of the 90% roof area exception may also receive an increase under paragraph (1) only if the renewable generation used to calculate each basis increase does not overlap. Threshold Basis Limit increase of 2%.
- N/A** 3 Newly constructed project buildings shall be 15% or more energy efficient than 2016 Energy Efficiency Standards (CA Code of Regulations, Title 24, Part 6), except that if the local department has determined the building permit applications submitted on or before December 31, 2016 are complete, then newly constructed project buildings shall be 15% or more energy efficiency than the 2013 Energy Efficiency Standards (CA Code of Regulations, Title 24, Part 6). Threshold Basis Limit increase of 4%.
- N/A** 4 Rehabilitated project buildings shall have an 80% decrease in estimated annual energy use (or improvement in energy efficiency) in the HERS II post rehabilitation. Threshold Basis Limit increase 4%.
- N/A** 5 Use no irrigation at all, irrigate only with reclaimed water, greywater, or rainwater (excluding water used for community gardens) or irrigate with reclaimed water, greywater, or rainwater in an amount that annually equates or exceeds 20,000 gallons or 300 gallons per unit, whichever is less. Threshold Basis Limit increase 1%.
- N/A** 6 Community gardens of at least 60 square feet per unit. Permanent site improvements that provide a viable growing space within the project. Threshold Basis Limit increase 1%.
- N/A** 7 Install bamboo, cork, salvaged or FSC-Certified wood, natural linoleum, natural rubber, or ceramic tile in all kitchens, living rooms, and bathrooms (where no VOC adhesives or backing is also used). Threshold Basis Limit increase 1%.
- N/A** 8 Install bamboo, stained concrete, cork, salvaged or FSC-Certified wood, ceramic tile, or natural linoleum in all common areas. Threshold Basis Limit increase 2%.
- N/A** 9 For new construction projects only, meet all requirements of the U.S. Environmental Protection Agency Indoor Air Plus Program. Threshold Basis Limit increase 2%.
-

IV. SOURCES AND USES BUDGET - SECTION 1: SOURCES AND USES BUDGET					Permanent Sources														
	TOTAL PROJECT COST	RES. COST	COM'L. COST	TAX CREDIT EQUITY	1)Citi Community Capital (Private Perm Loan)	2)Citi Community Capital (Private Tranche B)	3)Napa Valley Community Foundation	4)City of Napa CDBG	5)County of Napa Housing Trust Fund	6)City of Napa Housing Trust Fund	7)Gasser Foundation Gap Loan	8)BHDC (Deferred Developer Fee)	9)GP Capital Contribution/Gasser Donation	10)	11)	12)	SUBTOTAL	70% PVC for New Const/Rehab	30% PVC for Acquisition
LAND COST/ACQUISITION																			
Land Cost or Value	\$2,000,000	\$2,000,000						\$2,000,000									\$2,000,000		
Demolition																			
Legal																			
Land Lease Rent Prepayment																			
1 Total Land Cost or Value	\$2,000,000	\$2,000,000						\$2,000,000									\$2,000,000		
Existing Improvements Value																			
Off-Site Improvements																			
Total Acquisition Cost																			
Total Land Cost / Acquisition Cost	\$2,000,000	\$2,000,000						\$2,000,000									\$2,000,000		
Predevelopment Interest/Holding Cost																			
Assumed, Accrued Interest on Existing Debt (Rehab/Acq)																			
Other: (Specify)																			
REHABILITATION																			
Site Work																			
Structures																			
General Requirements																			
Contractor Overhead																			
Contractor Profit																			
Prevailing Wages																			
General Liability Insurance																			
Other: (Specify)																			
Total Rehabilitation Costs																			
Total Relocation Expenses																			
NEW CONSTRUCTION																			
Site Work	\$1,436,195	\$1,436,195		\$1,072,965							\$363,230						\$1,436,195	\$1,436,195	
Structures	\$8,908,770	\$8,908,770			\$2,132,000	\$1,140,000	\$2,000,000		\$2,000,000	\$1,000,000	\$636,770						\$8,908,770	\$8,908,770	
General Requirements	\$581,070	\$581,070		\$581,070													\$581,070	\$581,070	
Contractor Overhead	\$277,084	\$277,084		\$277,084													\$277,084	\$277,084	
Contractor Profit	\$277,084	\$277,084		\$277,084													\$277,084	\$277,084	
Prevailing Wages																			
General Liability Insurance	\$81,945	\$81,945		\$81,945													\$81,945	\$81,945	
Other: Performance Bond	\$75,390	\$75,390		\$75,390													\$75,390	\$75,390	
Total New Construction Costs	\$11,637,538	\$11,637,538		\$2,365,538	\$2,132,000	\$1,140,000	\$2,000,000		\$2,000,000	\$1,000,000	\$1,000,000						\$11,637,538	\$11,637,538	
ARCHITECTURAL FEES																			
Design	\$500,000	\$500,000		\$500,000													\$500,000	\$500,000	
Supervision																			
Total Architectural Costs	\$500,000	\$500,000		\$500,000													\$500,000	\$500,000	
Total Survey & Engineering	\$30,214	\$30,214		\$30,214													\$30,214	\$30,214	
CONSTRUCTION INTEREST & FEES																			
Construction Loan Interest	\$382,667	\$382,667		\$382,667													\$382,667	\$195,400	
Origination Fee	\$91,415	\$91,415		\$91,415													\$91,415	\$46,679	
Credit Enhancement/Application Fee																			
Bond Premium																			
Title & Recording	\$40,000	\$40,000		\$40,000													\$40,000	\$40,000	
Taxes																			
Insurance	\$55,000	\$55,000		\$55,000													\$55,000	\$55,000	
Other: City of Napa Fees	\$30,500	\$30,500		\$30,500													\$30,500	\$30,500	
Other: Lender Expenses	\$35,000	\$35,000		\$35,000													\$35,000	\$17,872	
Total Construction Interest & Fees	\$634,582	\$634,582		\$634,582													\$634,582	\$385,451	
PERMANENT FINANCING																			
Loan Origination Fee	\$14,724	\$14,724		\$14,724													\$14,724		
Credit Enhancement/Application Fee																			
Title & Recording	\$55,000	\$55,000		\$55,000													\$55,000		
Taxes																			
Insurance																			
Other: Lender Expenses	\$15,000	\$15,000		\$15,000													\$15,000		
Other: (Specify)																			
Total Permanent Financing Costs	\$84,724	\$84,724		\$84,724													\$84,724		
Subtotals Forward	\$14,887,058	\$14,887,058		\$3,615,058	\$2,132,000	\$1,140,000	\$2,000,000		\$2,000,000	\$1,000,000	\$1,000,000						\$14,887,058	\$12,553,203	
LEGAL FEES																			
Lender Legal Paid by Applicant	\$75,000	\$75,000		\$75,000													\$75,000	\$22,978	
Other: Transaction	\$75,000	\$75,000		\$75,000													\$75,000	\$55,000	
Total Attorney Costs	\$150,000	\$150,000		\$150,000													\$150,000	\$77,978	
RESERVES																			
Rent Reserves																			
Capitalized Rent Reserves																			
Required Capitalized Replacement Reserve																			
3-Month Operating Reserve	\$145,888	\$145,888		\$145,888													\$145,888		
Other: (Specify)																			
Total Reserve Costs	\$145,888	\$145,888		\$145,888													\$145,888		
APPRAISAL																			
Total Appraisal Costs	\$5,000	\$5,000		\$5,000													\$5,000	\$5,000	

IV. SOURCES AND USES BUDGET - SECTION 1: SOURCES AND USES BUDGET					Permanent Sources														
	TOTAL PROJECT COST	RES. COST	COM'L. COST	TAX CREDIT EQUITY	1)Citi Community Capital (Private Perm Loan)	2)Citi Community Capital (Private Tranche B)	3)Napa Valley Community Foundation	4)City of Napa CDBG	5)County of Napa Housing Trust Fund	6)City of Napa Housing Trust Fund	7)Gasser Foundation Gap Loan	8)BHDC (Deferred Developer Fee)	9)GP Capital Contribution/Gasser Donation	10)	11)	12)	SUBTOTAL	70% PVC for New Const/Rehab	30% PVC for Acquisition
Total Contingency Cost	\$578,107	\$578,107		\$578,107													\$578,107	\$578,107	
OTHER PROJECT COSTS																			
TCAC App/Allocation/Monitoring Fees	\$77,935	\$77,935		\$77,935													\$77,935		
Environmental Audit																			
Local Development Impact Fees	\$1,510,488	\$1,510,488		\$1,510,488													\$1,510,488	\$1,510,488	
Permit Processing Fees	\$50,000	\$50,000		\$50,000													\$50,000	\$50,000	
Capital Fees																			
Marketing	\$35,000	\$35,000		\$35,000													\$35,000		
Furnishings	\$40,000	\$40,000		\$40,000													\$40,000	\$40,000	
Market Study	\$10,000	\$10,000		\$10,000													\$10,000		
Accounting/Reimbursable																			
Soft Cost Contingency	\$50,000	\$50,000		\$50,000													\$50,000	\$50,000	
Other: Acq Title/Recording	\$30,000	\$30,000		\$30,000													\$30,000	\$30,000	
Other: Predevelopment Costs	\$334,468	\$334,468											\$334,468				\$334,468	\$334,468	
Other: (Specify)																			
Other: (Specify)																			
Other: (Specify)																			
Total Other Costs	\$2,137,891	\$2,137,891		\$1,803,423								\$334,468					\$2,137,891	\$1,984,956	
SUBTOTAL PROJECT COST	\$17,903,944	\$17,903,944		\$6,297,476	\$2,132,000	\$1,140,000	\$2,000,000	\$2,000,000	\$2,000,000	\$1,000,000	\$1,000,000		\$334,468				\$17,903,944	\$15,199,244	
DEVELOPER COSTS																			
Developer Overhead/Profit	\$2,279,887	\$2,279,887		\$2,063,044								\$216,843					\$2,279,887	\$1,400,000	
Consultant/Processing Agent																			
Project Administration																			
Broker Fees Paid to a Related Party																			
Construction Oversight by Developer																			
Other: (Specify)																			
Total Developer Costs	\$2,279,887	\$2,279,887		\$2,063,044								\$216,843					\$2,279,887	\$1,400,000	
TOTAL PROJECT COST	\$20,183,831	\$20,183,831		\$8,360,520	\$2,132,000	\$1,140,000	\$2,000,000	\$2,000,000	\$2,000,000	\$1,000,000	\$1,000,000	\$216,843	\$334,468				\$20,183,831	\$16,599,244	

Note: Syndication Costs shall NOT be included as a project cost.

Calculate Maximum Developer Fee using the eligible basis subtotals.

DOUBLE CHECK AGAINST PERMANENT FINANCING TOTALS:

\$8,360,520	\$2,132,000	\$1,140,000	\$2,000,000	\$2,000,000	\$2,000,000	\$1,000,000	\$1,000,000	\$216,843	\$334,468										
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Bridge Loan Expense During Construction:

Total Eligible Basis: \$16,599,244

Funding sources and costs should be aligned appropriately. For example, public funding sources for land purchase or construction costs should be shown as paying for these costs.

Do not randomly select funding sources for line item costs if they have a dedicated source of payment.

¹ Required: evidence of land value (see Tab 1). Land value must be included in Total Project Cost and Sources and Uses Budget (includes donated or leased land).

Except for non-competitive projects with donated land, TCAC will not accept a budget with a nominal land value. Please refer to the TCAC website for additional information and guidance.

² Required: include a detailed explanation of Demolition and Offsite Improvements requirements as well as a cost breakdown in Attachment 12, Construction and Design Description.

Note: The conditional formatting embedded in this Sources and Uses Budget workbook tests only for mathematical errors, i.e. whether sum total of Sources (Column R) matches Total Project Cost (Column B)

and whether each source listed in the Sources and Uses Budget workbook (Row 103) matches that of Permanent Financing in the Application workbook (Row 106).

The conditional formatting does NOT test for any regulatory threshold or feasibility requirements.

Applicants are advised to conduct their own due diligence and not rely upon the conditional formatting in this workbook.

FOR PLACED IN SERVICE APPLICATION SUBMISSIONS:

SYNDICATION (Investor & General Partner)	
Organizational Fee	
Bridge Loan Fees/Exp.	
Legal Fees	
Consultant Fees	
Accountant Fees	
Tax Opinion	
Other	

CERTIFICATION BY OWNER:

As owner(s) of the above-referenced low-income housing project, I certify under penalty of perjury, that the project costs contained herein are, to the best of my knowledge, accurate and actual costs associated with the construction, acquisition and/or rehabilitation of this project and that the sources of funds shown are the only funds received by the Partnership for the development of the project. I authorize the California Tax Credit Allocation Committee to utilize this information to calculate the low-income housing tax credit.

Signature of Owner/General Partner

Date

Total Syndication Costs _____

Printed Name of Signatory

Title of Signatory

CERTIFICATION OF CPA/TAX PROFESSIONAL:

As the tax professional for the above-referenced low-income housing project, I certify under penalty of perjury, that the percentage of aggregate basis financed by tax-exempt bonds is: _____

Signature of Project CPA/Tax Professional

Date

V. BASIS AND CREDITS - SECTION 1: BASIS AND CREDITS

Determination of Eligible and Qualified Basis

A. Basis and Credits

	70% PVC for New Construction/ Rehabilitation	30% PVC for Acquisition
Total Eligible Basis:	\$16,599,244	
Ineligible Amounts		
Subtract All Grant Proceeds Used to Finance Costs in Eligible Basis:		
Subtract Non-Qualified Non-Recourse Financing:		
Subtract Non-Qualifying Portion of Higher Quality Units:		
Subtract Photovoltaic Credit (as applicable):		
Subtract Historic Credit (residential portion only):		
Subtract (specify other ineligible amounts):		
Subtract (specify other ineligible amounts):		
Total Ineligible Amounts:		
Total Eligible Basis Amount Voluntarily Excluded:	\$8,900,000	
Total Basis Reduction:	(\$8,900,000)	
Total Requested Unadjusted Eligible Basis:	\$7,699,244	
Total Adjusted Threshold Basis Limit:	\$17,368,633	
*Qualified Census Tract (QCT) or Difficult to Develop Area (DDA) Adjustment:	100%	100%
Total Adjusted Eligible Basis:	\$7,699,244	
Applicable Fraction:	100%	100%
Qualified Basis:	\$7,699,244	
Total Qualified Basis:	\$7,699,244	
**Total Credit Reduction:		
Total Adjusted Qualified Basis:	\$7,699,244	

*130% boost if your project is located in a DDA or QCT, or Reg. Section 10317(d) as applicable.

(Boost is auto calculated from your selection in: II. APPLICATION - SECTION 2: GENERAL AND SUMMARY INFORMATION - B)

**to be calculated in: "Points System". See Checklist.

B. Determination of Federal Credit

	New Construction /Rehabilitation	Acquisition
Adjusted Qualified Basis, After Credit Reduction:	\$7,699,244	
*Applicable Percentage:	9.00%	3.23%
Subtotal Annual Federal Credit:	\$692,932	
Total Combined Annual Federal Credit:	\$692,932	

* Applicants are required to use these percentages in calculating credit at the application stage.

C. Determination of Minimum Federal Credit Necessary For Feasibility

Total Project Cost	\$20,183,831
Permanent Financing	\$11,823,311
Funding Gap	\$8,360,520
Federal Tax Credit Factor	\$0.93706

Federal tax credit factor must be at least \$1.00 for self-syndication projects or at least \$0.85 for all other projects.

Total Credits Necessary for Feasibility	\$8,922,123
Annual Federal Credit Necessary for Feasibility	\$892,212
Maximum Annual Federal Credits	\$692,932
Equity Raised From Federal Credit	\$6,493,154

Remaining Funding Gap	\$1,867,366
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FUNDING GAP MUST NOT EXCEED ZERO UNLESS REQUESTING STATE CREDITS

If Applying For State Credit Complete Section (D) & (E)

D. Determination of State Credit

	NC/Rehab	Acquisition
State Credit Basis	\$7,699,244	

Rehabilitation or new construction basis only (no acquisition basis), except in rare cases of At-Risk projects eligible for State Credit on the acquisition basis at the 0.13 factor when no 130% basis increase is used

Factor Amount	30%	13%
Maximum Total State Credit	\$2,309,773	\$0

E. Determination of Minimum State Credit Necessary for Feasibility

State Tax Credit Factor	\$0.80846
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State tax credit factor must be at least \$0.80 for "certified" state credits; at least \$0.65 for self-syndication projects; or at least \$0.60 for all other projects

State Credit Necessary for Feasibility	\$2,309,773
Maximum State Credit	\$2,309,773
Equity Raised from State Credit	\$1,867,366

Remaining Funding Gap	\$0
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FUNDING GAP MUST NOT EXCEED ZERO

VI. POINTS SYSTEM - SECTION 1: POINTS SYSTEM

A maximum of 20 points shall be available in combining the cost efficiency, credit reduction, and public funds categories.

A. Cost Efficiency/Credit Reduction/Public Funds Maximum 20 Points

A(1) Cost Efficiency 20 Points

Make a selection: Applying for Cost Efficiency points

Projects total eligible basis that is below the maximum calculated threshold basis limits, including permitted adjustments receives 1 point for each full % below the maximum permitted adjusted threshold basis limits.

1) Project's adjusted threshold basis limits:	<u>\$17,368,633</u>
2) Project's total eligible basis:	<u>\$16,599,244</u>
3) Difference in threshold basis limits:	<u>\$769,389</u>
4) Calculated percent below adjusted threshold basis limits:	<u>4%</u> (Rounded down to the nearest whole percent)

Total Points for Cost Efficiency:	4
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A(2) Credit Reduction 20 Points

Credit Reduction: 0% (1 point for each full % that the qualified basis is reduced)

1) Total Qualified Basis:	<u>\$7,699,244</u>
2) Credit Percent Reduction	<u>0%</u>
3) Total Qualified Basis Reduction	<u>\$0</u>
<small>(This figure was rounded up to the nearest whole number on the worksheet "Basis & Credits")</small>	
4) Project's Total Adjusted Qualified Basis :	<u>\$7,699,244</u>

Total Points for Credit Reduction:	0
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A(3) Public Funds Section 20 Points

Total committed funds (including assumptions), fee waivers, or value of donated land
1 point for each full % of Total Development Cost (TDC) including the value of any donations or fee waivers

<u>\$7,000,000</u>	¹ Federal, tribal, state or local funds
<u> </u>	² Outstanding principal balances of prior existing public or subsidized debt
<u> </u>	IRC 509(a)(1) local community foundation funds --does NOT include charitable foundations
<u> </u>	Awarded AHP funds
<u> </u>	Waiver of fees resulting in quantifiable cost savings and not required by federal or state law
<u> </u>	³ Land donated by a public entity, or land leased from a public entity
<u> </u>	³ Land donated as part of an inclusionary housing ordinance or other negotiated development agreements
<u> </u>	⁴ Public contributions of off-site costs
<u>\$621,569</u>	⁵ Private "tranche B" loan points value --calculated in "Final Tie Breaker Self-Score" spreadsheet
Total committed funds, fee waivers, or value of donated land:	<u>\$7,621,569</u>
***Total project cost:	<u>\$20,183,831</u>
Percentage of funds versus TDC:	<u>37%</u> (rounded down)

¹ All loans must be "soft," having terms (or remaining terms) in excess of 15 years, and below market interest rates, interest accruals, or residual receipts payments for at least the first 15 years of their terms. The maximum below-market interest rate allowed for scoring purposes is 4% simple, or the applicable federal rate if compounding. RHS Section 514 and 515 financing is considered soft debt for purposes of scoring under this category. There must be conclusive evidence presented in the application that any new public funds have been firmly committed as stated in Regulation Section 10325(c)(1)(C). Please see also Checklist Items, Tab 1.

² If the principal balances of prior publicly funded or subsidized loans are to be assumed, documented approval of the loan assumption or other required procedure by the public agency holding the promissory note must be provided. Accrued interest recast as principal under a new loan agreement will not be considered in scoring. See also Checklist Items, Tabs 1 and 20.

³ To receive points in this category, land and building values must be supported by an independent, third party appraisal consistent with Regulation Section 10322(h)(9). Donated land value must be included in Total Project Cost and the Sources and Uses Budget. Evidence of land value is required (see Tab 1).

⁴ Off-site costs must be documented as waived fees pursuant to a nexus study or must be developed by a sponsor as a condition of local approval. Please review Regulation Section 10325(c)(1)(C) for a more complete description of requirements.

⁵ Private "tranche B" loans underwritten based on rent differentials attributable to rent subsidies. Calculate in **Final Tie Breaker Self-Score**.

Total Points for Public Funds:	37
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Total Points for Cost Efficiency, Credit Reduction, & Public Funds:	41
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B. General Partner and Management Company Characteristics

Maximum 9 Points

B(1) General Partner Experience

6 Points

General Partner Name:

Burbank Housing Development Corporation

Select from ONE of the following two options:

5 or more projects in service more than 3 years, including 1 in service more than 5 years and 2 California LIHTC projects

Special Needs housing type project opting for 5 project experience category:

N/A

For Special Needs housing type projects applying through the Nonprofit or Special Needs set-asides only:

(select one if applicable)

To qualify for this option, all projects must qualify as Special Needs. The California LIHTC project need not be one of the Special Needs projects.

To receive points under this subsection for projects in existence for more than 3 years from the filing deadline date, the applicant must submit a certification from a 3rd party certified public accountant (CPA) that the projects for which points are requested have maintained a positive operating cash flow from typical residential income alone (e.g. rents, rental subsidies, late fees, forfeited deposits, etc.) for the year in which each development's last financial statement has been prepared and have funded reserves in accordance with the partnership agreement and any applicable loan documents. This certification must list the specific projects for which the points are being requested. The CPA certification may be in the form of an agreed upon procedure report that includes funded reserves as of the report date, which shall be within 60 days of the application deadline, unless the general partner or key person has no current projects which are eligible for points in which case the report date shall be after the date from which the general partner or key person separated from the last eligible project. To obtain points for projects previously owned by the proposed general partner, a similar certification must be submitted with respect to the last full year of ownership by the proposed general partner, along with verification of the number of years that the project was owned by that general partner. This certification must list the specific projects for which the points are being requested.

Total Points for General Partner Experience:	6
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B(2) Management Company Experience**3 Points**

Select from ONE of the following two options:

11 or more projects managed more than 3 years, including 2 California LIHTC projects

Special Needs housing type project opting for 11 project experience category:

N/A

For Special Needs housing type projects applying through the Nonprofit or Special Needs set-asides only:

(select one if applicable)

To qualify for this option, all projects must qualify as Special Needs. The California LIHTC project need not be one of the Special Needs projects.

Management Company Name:

Burbank Housing Management Corporation

Total Points for Management Company Experience: 3

Points in subsections (A) and (B) above will be awarded in the highest applicable category and are not cumulative. For maximum points in either subsection (A) or (B) above, a completed application attachment for the general partner or for the management agent, respectively, must be provided. For points to be awarded in subsection (B), an enforceable management agreement executed by both parties for the subject application must be submitted at the time of application. "Projects" as used in this subsections (A) and (B) means multifamily, rental, affordable developments of over 10 units that are subject to a recorded regulatory agreement or, in the case of housing on tribal lands, where federal HUD funds have been utilized in affordable rental developments. General Partner and Management Company experience points may be given based on the experience of the principals involved, or on the experience of municipalities or other nonprofit entities that have experience but have formed single-asset entities for each project in which they have participated, notwithstanding that the entity itself would not otherwise be eligible for such points. Alternatively, a management company may receive 2 points if it provides evidence that the management agent assigned to the project, either on-site or with management responsibilities for the site, has been certified, prior to application deadline, by a housing tax credit certification examination by a nationally recognized housing tax credit compliance entity and be on a list maintained by the Committee. These points may substitute for other management company experience but will not be awarded in addition to such points.

General partners and management companies with fewer than 2 active California LIHTC projects for more than 3 years, and general partners and management companies for projects requesting points under the special needs categories with no active California LIHTC projects for more than 3 years, should refer to Regulation Section 10325(c)(2) and Checklist Items Tabs 21 and 22 for additional requirements.

Total Points for General Partner & Management Company Experience: 9**C. Housing Needs****Maximum 10 Points**

Large Family

10 Points

Select one if project is a scattered site acquisition and/or rehabilitation : N/A

Total Points for Housing Needs: 10**D. Site & Service Amenities****D(1) Site Amenities****Maximum 15 Points**

Amenities must be appropriate to the tenant population served. To receive points the amenity must be in place at the time of application. TCAC Regulation Sections 10325(c)(5)(A), 10325(c)(5)(A)(1) and 10325(c)(5)(A)(5) provide information on the limited exceptions to this requirement. The application must include a map scaled for distance using a standardized radius from the development site as determined by the Committee. Measurement from the project to a site must not cross significant physical barriers. The map must show the distance of the site amenities from the development site. An application proposing a project located on multiple scattered sites shall be scored proportionately in the site and service amenities based upon (i) each site's score, and (ii) the percentage of units represented by each site, except that for scattered site projects of less than 20 units, service amenities shall be scored in the aggregate across all sites. Applicants must provide color photographs, a contact person and a contact telephone number for each requested site amenity. Any inaccurate information will be subject to negative points. No more than 15 points will be awarded in this category. Only one point award will be available in each of the subcategories (a-h) listed below. Site amenity points are not applicable to projects that apply and are awarded under the Native American apportionment. However, for those applicants unsuccessful in the apportionment and considered under the Rural set-aside, site amenity scoring will be applicable.

Amenities may include:

a) Transit

- (i) Located where there is a bus rapid transit station, light rail station, commuter rail station, ferry terminal, station, or public bus stop within 1/3 mile of the project site with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday (or at least two departures during each peak period for the commuter rail station or ferry terminal), and the project's density exceeds 25 units per acre. **7 Points**
- (ii) The project site is within 1/3 mile of a bus rapid transit station, light rail station, commuter rail station, ferry terminal, bus station, or public bus stop with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday (or at least two departures during each peak period for the commuter rail station or ferry terminal). **6 Points**
- (iii) The project site is within 1/2 mile of a bus rapid transit station, light rail station, commuter rail station, ferry terminal, bus station, or public bus stop with service at least every 30 minutes during the hours of 7-9 a.m. and 4-6 p.m. Monday through Friday (or at least two departures during each peak period for the commuter rail station or ferry terminal). **5 Points**
- (iv) The project site is within 1/3 mile of a bus rapid transit station, light rail station, commuter rail station, ferry terminal, bus station, or public bus stop. (For rural set-aside projects, these points may be awarded where van or dial-a-ride service is provided to tenants.) **4 Points**
- (v) The project site is within 1/2 mile of a bus rapid transit station, light rail station, commuter rail station, ferry terminal, bus station, or public bus stop. **3 Points**

Select one: (v)

In addition to meeting one of the categories above (i through v), points are available to applicants committing to provide residents free transit passes or discounted passes to each rent restricted unit for at least 15 years:

Select one: N/A

N/A A private bus or transit system providing free service may be substituted with prior approval from the CTCAC Executive Director. This prior approval must be received before the application deadline and the bus or transit system must meet the relevant headway and distance criteria stated above. If pre-approved, select applicable point category above.

Total Points for Transit Amenity:	3
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b) Public Park

- (i) The site is within 1/2 mile of a public park (1 mile for Rural set-aside projects) (not including school grounds unless there is a bona fide, formal joint-use agreement between the jurisdiction responsible for the park's/recreation facilities and the school district or private school providing availability to the general public of the school grounds and/or facilities) or a community center accessible to the general public. **3 Points**
 Joint-use agreement (if yes, please provide a copy) N/A
- (ii) The site is within 3/4 mile (1.5 miles for Rural set-aside). **2 Points**

Select one: (ii)

Total Points for Public Park Amenity:	2
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c) Book-Lending Public Library

- (i) The site is within 1/2 mile of a book-lending public library that also allows for inter-branch lending when in a multi-branch system (1 mile for Rural set-aside projects). **3 Points**
- (ii) The site is within 1 mile of a book-lending public library that also allows for inter-branch lending when in a multi-branch system (2 miles for Rural set-aside projects). **2 Points**

Select one: (ii)

Total Points for Public Library Amenity:	2
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d) Full-Scale Grocery Store, Supermarket, Neighborhood Market, or Farmers' Market

Please refer to Checklist Items for supporting documentation requirements

- (i) The site is within 1/2 mile of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (1 mile for Rural set-aside projects). **5 Points**
- (ii) The site is within 1 mile of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (2 miles for Rural set-aside projects). **4 Points**
- (iii) The site is within 1.5 miles of a full scale grocery store/supermarket of at least 25,000 gross interior square feet where staples, fresh meat, and fresh produce are sold (3 miles for Rural set-aside projects). **3 Points**
- (iv) The site is within 1/4 mile of a neighborhood market of 5,000 gross interior square feet or more where staples, fresh meat, and fresh produce are sold (1/2 mile for Rural set-aside projects). **4 Points**
- (v) The site is within 1/2 mile of a neighborhood market of 5,000 gross interior square feet or more where staples, fresh meat, and fresh produce are sold (1 mile for Rural set-aside projects). **3 Points**
- (vi) The site is within 1/2 mile of a weekly farmers' market certified by the California Federation of Certified Farmers' Markets, and operating at least 5 months in a calendar year. **2 Points**
- (vii) The site is within 1 mile of a weekly farmers' market certified by the California Federation of Certified Farmers' Markets, and operating at least 5 months in a calendar year. **1 Point**

Select one: (i)

Total Points for Full-Scale Grocery Store/Supermarket or Convenience Market Amenity:	5
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e) Public Elementary, Middle, or High School

- (i) For a qualifying development, the site is within 1/4 mile of a public elementary school; 1/2 mile of a public middle school; or 1 mile of a public high school (an additional 1/2 mile for each public school type for Rural set-aside projects), and the site is within the attendance area of that school. **3 Points**

- (ii) The site is within 3/4 mile of a public elementary school; 1 mile of a public middle school; or 1.5 miles of a public high school (an additional 1/2 mile for each public school type for Rural set-aside projects), and the site is within the attendance area of that school. **2 Points**

Select one: (ii)

Total Points for Public Elementary, Middle, or High School Amenity:	2
--	----------

f) Senior Developments: Daily Operated Senior Center

- (i) For a **senior development** the project site is within 1/2 mile of a daily operated senior center or a facility offering daily services to seniors (not on the project site) (1 mile for Rural set-aside). **3 Points**

- (ii) The project site is within 3/4 mile of a daily operated senior center or a facility offering daily services to seniors (not on the project site) (1.5 miles for Rural Set-aside). **2 Points**

Select one: N/A

Total Points for Daily Operated Senior Center Amenity:	0
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g) Special Needs or SRO Development: Population Specific Service Oriented Facility

- (i) For a **special needs or SRO development**, the site is located within 1/2 mile of a facility that operates to serve the population living in the development. **3 Points**

- (ii) The project site is located within 1 mile of a facility that operates to serve the population living in the development. **2 Points**

Select one: N/A

Total Points for Population Specific Service Oriented Facility Amenity:	0
--	----------

h) Medical Clinic or Hospital

- (i) The site is within 1/2 mile (1 mile for Rural Set-aside) of a qualifying medical clinic with a physician, physician's assistant, or nurse practitioner onsite for a minimum of 40 hours each week, or hospital (not merely a private doctor's office). **3 Points**

- (ii) The site is within 1 mile (1.5 miles for Rural Set-aside) of a qualifying medical clinic with a physician, physician's assistant, or nurse practitioner onsite for a minimum of 40 hours each week, or hospital (not merely a private doctor's office). **2 Points**

Select one: N/A

Total Points for Medical Clinic or Hospital Amenity:	0
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i) Pharmacy

- (i) The site is within 1/2 mile of a pharmacy (1 mile for Rural Set-aside). (This category may be combined with the other site amenities above). **2 Points**

- (ii) The site is within 1 mile of a pharmacy (2 miles for Rural Set-aside). (This category may be combined with the other site amenities above). **1 Point**

Select one: (i)

Total Points for Pharmacy:	2
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j) In-unit High Speed Internet Service

- (i) High speed internet service with a 768 kilobits/second capacity provided in each unit free of charge to the tenants for a minimum of 15 years, and available within 6 months of the project's placed-in-service date. If internet service is selected, it must be provided even if it is not needed for points. **2 Points**

- (ii) **Rural set-aside only:** High speed internet service with a 768 kilobits/second capacity provided in each unit free of charge to the tenants for a minimum of 15 years, and available within 6 months of the project's placed-in-service date. If internet service is selected, it must be provided even if it is not needed for points. **3 Points**

Select one: (i)

Total Points for Internet Service:	2
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Total Points for Site Amenities:	18
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Site Amenity Contact List:

Amenity Name: Vine Transit
 Address: 625 Burnell Street
 City, Zip: Napa, CA 94559
 Contact Person: Transit Center
 Phone: (707) 251-2800 Ext.:
 Amenity Type: Transit Station/Transit Stop
 Website: www.ridethevine.com
 Distance in miles: 0.34 miles

Amenity Name: Camille Park
 Address: 1145 Cayetano Drive
 City, Zip: Napa, CA 94559
 Contact Person: City of Napa Parks & Rec
 Phone: (707) 257-9529 Ext.:
 Amenity Type: Public Park
 Website: www.naparec.com/parks-map
 Distance in miles: 0.64 miles

Amenity Name: Raley's
 Address: 217 Soscol Avenue
 City, Zip: Napa, CA 94559
 Contact Person: Linda Kelley
 Phone: (916) 376-6868 Ext.:
 Amenity Type: Grocery/Farmers' Market
 Website: www.raleys.com
 Distance in miles: 0.20 miles

Amenity Name: Napa County Library Main Branch
 Address: 580 Coombs Street
 City, Zip: Napa, CA 94559
 Contact Person: Danis Kreimeier
 Phone: (707) 253-4241 Ext.:
 Amenity Type: Book-Lending Public Library
 Website: www.countyofnapa.org/library/napar
 Distance in miles: 0.69 miles

Amenity Name: Silverado Middle School
 Address: 1133 Coombsville Road
 City, Zip: Napa, CA 94558
 Contact Person: Julie Pressey
 Phone: (707) 253-3533 Ext.:
 Amenity Type: Public Elementary/Middle/High School
 Website: www.sms.nvusd.k12.ca.us
 Distance in miles: 0.94 miles

Amenity Name: Raley's Pharmacy
 Address: 217 Soscol Avenue
 City, Zip: Napa, Ca 94559
 Contact Person: Linda Kelley
 Phone: (916) 376-6868 Ext.:
 Amenity Type: Pharmacy
 Website: www.raleys.com
 Distance in miles: 0.20 miles

Amenity Name: Connected Community Solutions
 Address: 11927 NE Sumner Street
 City, Zip: Portland, OR 97220
 Contact Person: Dave Cannard
 Phone: (503) 367-1181 Ext.:
 Amenity Type: In-unit High Speed Internet Service
 Website:
 Distance in miles: in-unit

Amenity Name:
 Address:
 City, Zip:
 Contact Person:
 Phone: Ext.:
 Amenity Type:
 Website:
 Distance in miles:

Amenity Name:
 Address:
 City, Zip:
 Contact Person:
 Phone: Ext.:
 Amenity Type:
 Website:
 Distance in miles:

Amenity Name:
 Address:
 City, Zip:
 Contact Person:
 Phone: Ext.:
 Amenity Type:
 Website:
 Distance in miles:

D(2) Service Amenities

Maximum 10 Points

Projects that provide high-quality services designed to improve the quality of life for tenants are eligible to receive points for service amenities. Services must be appropriate to meet the needs of the tenant population served and designed to generate positive changes in the lives of tenants. An application proposing a project located on multiple scattered sites (all sites within a five-mile diameter range) shall be scored proportionately in the site and service amenities based upon (i) each site's score, and (ii) the percentage of units represented by each site, except that for scattered site projects of less than 20 units, service amenities shall be scored in the

Except as provided below and in Reg. Section 10325(c)(5)(B), in order to receive points in this category physical space for service amenities must be available when the development is placed-in-service. Services space must be located inside the project and provide sufficient square footage, accessibility and privacy to accommodate the proposed services. The amenities must be available within 6 months of the project's placed-in-service date. Applicants must commit that services will be provided for a period of 15 years.

All services must be of a regular and ongoing nature and provided to tenants free of charge (except for day care services or any charges required by law). Services must be provided on-site except that projects may use off-site services within 1/2 mile of the development (1 1/2 mile for Rural set-aside projects) provided that they have a written agreement with the service provider enabling the development's tenants to use the services free of charge (except for day care and any charges required by law) and that demonstrate that provision of on-site services would be duplicative. All organizations providing services for which the project is claiming service amenities points must have at least 24 months experience providing services to one of the target populations to be served by the project.

Items 1 through 6 are applicable to Large Family, Senior, and At-Risk projects. Items 7 through 12 are applicable to Special Needs and SRO projects. Items 1 through 12 are mutually exclusive. One proposed service may not receive points under two different categories.

Applications must include a services sources and uses budget clearly describing all anticipated income and expenses associated with the services program and that aligns with the services commitments provided (i.e. contracts, MOUs, letters, etc.) Applications shall receive points for services only if the proposed services budget adequately accounts for the level of service. The budgeted amount must reasonably be expected to cover the costs of the proposed level of service. **PLEASE REFER TO REGULATION SECTION 10325(c)(5)(B) FOR COMPLETE SERVICE AMENITY POINTS REQUIREMENTS.**

No more than 10 points will be awarded in this category. **The service budget spreadsheet must be completed.** Amenities may include, but are not limited to:

a) Large Family, Senior, At-Risk projects:

- | | | |
|------------|--|-----------------|
| N/A | (1) Service Coordinator. Responsibilities must include, but are not limited to: (a) providing tenants with information about available services in the community, (b) assisting tenants to access services through referral and advocacy, and (c) organizing community-building and/or other enrichment activities for tenants (such as holiday events, tenant council, etc.). Minimum ratio of 1 Full Time Equivalent (FTE) Service Coordinator to 600 bedrooms. | 5 points |
| N/A | Service Coordinator as listed above, except:
Minimum ratio of 1 FTE Service Coordinator to 1,000 bedrooms. | 3 points |
| N/A | (2) Other Services Specialist. Must provide individualized assistance, counseling and/or advocacy to tenants, such as to assist them to access education, secure employment, secure benefits, gain skills or improve health and wellness. Includes, but is not limited to: Vocational/Employment Counselor, ADL or Supported Living Specialist, Substance Abuse or Mental Health Counselor, Peer Counselor, Domestic Violence Counselor. Minimum ratio of 1 FTE Services Specialist to 600 bedrooms. | 5 points |

<u>N/A</u>	Other Services Specialist as listed above, except: Minimum ratio of 1 FTE Services Specialist to 1,000 bedrooms.	3 points
<u>N/A</u>	(3) Adult educational, health and wellness, or skill building classes. Includes but is not limited to: financial literacy, computer training, home-buyer education, GED, resume building, ESL, nutrition, exercise, health information/awareness, art, parenting, on-site food cultivation and preparation, and smoking cessation classes. Minimum of 84 hours instruction each year (42 hours for small developments of 20 units or less).	7 points
<u>Yes</u>	Adult educational, health & wellness, or skill building classes as listed above, except: Minimum of 60 hours instruction each year (30 hours for small developments).	5 points
<u>N/A</u>	Adult educational, health & wellness, or skill building classes as listed above, except: Minimum of 36 hours instruction each year (18 hours for small developments).	3 points
<u>N/A</u>	(4) Health and wellness services and programs. Such services and programs shall provide individualized support to tenants (not group classes) and need not be provided by licensed individuals or organizations. Includes, but is not limited to visiting nurses programs, intergenerational visiting programs, or senior companion programs. Minimum of 100 hours of services per year for each 100 bedrooms.	5 points
<u>N/A</u>	Health and wellness services and programs as listed above, except: Minimum of 60 hours of services per year for each 100 bedrooms.	3 points
<u>N/A</u>	Health and wellness services and programs as listed above, except: Minimum of 40 hours of services per year for each 100 bedrooms.	2 points
<u>N/A</u>	(5) Licensed child care. Shall be available 20 hours or more per week, Monday through Friday, to residents of the development. (Only for large family projects or other projects in which at least 25% of units are 3 bedrooms or larger.)	5 points
<u>Yes</u>	(6) After school program for school age children. Includes, but is not limited to tutoring, mentoring, homework club, art and recreational activities. (Only for large family projects or other projects in which at least 25% of units are 3 bedrooms or larger). Minimum of 10 hours per week, offered weekdays throughout the school year.	5 points
<u>N/A</u>	After school program for school age children as listed above, except: Minimum of 6 hours per week, offered weekdays throughout the school year.	3 points
<u>N/A</u>	After school program for school age children as listed above, except: Minimum of 4 hours per week, offered weekdays throughout the school year.	2 points
<u>b) Special Needs and SRO projects:</u>		
<u>N/A</u>	(7) Case Manager. Responsibilities must include (but are not limited to) working with tenants to develop and implement an individualized service plan, goal plan or independent living plan. Minimum ratio of 1 Full Time Equivalent (FTE) Case Manager to 100 bedrooms.	5 points
<u>N/A</u>	Case Manager as listed above, except: Minimum ratio of 1 FTE Case Manager to 160 bedrooms.	3 points

- | | | |
|------------|---|-----------------|
| N/A | (8) Service Coordinator or Other Services Specialist. Service coordinator responsibilities shall include, but are not limited to: (a) providing tenants with information about available services in the community, (b) assisting tenants to access services through referral and advocacy, and (c) organizing community-building and/or other enrichment activities for tenants (such as holiday events, tenant council, etc.). Other services specialist must provide individualized assistance, counseling and/or advocacy to tenants, such as to assist them to access education, secure employment, secure benefits, gain skills or improve health and wellness. Includes, but is not limited to: Vocational/Employment Counselor, ADL or Supported Living Specialist, Substance Abuse or Mental Health Counselor, Peer Counselor, Domestic Violence Counselor. Minimum ratio of 1 FTE Service Coordinator or Other Services Specialist to 360 bedrooms. | 5 points |
| N/A | Service Coordinator or Other Services Specialist as listed above, except:
Minimum ratio of 1 FTE Case Manager to 600 bedrooms. | 3 points |
| N/A | (9) Adult educational, health and wellness, or skill building classes. Includes but is not limited to: financial literacy, computer training, home-buyer education, GED, resume building, ESL, nutrition, exercise, health information/awareness, art, parenting, on-site food cultivation and preparation, and smoking cessation classes. Minimum of 84 hours of instruction each year (42 hours for small developments of 20 units or less). | 5 points |
| N/A | Adult educational, health & wellness, or skill building classes as listed above, except:
Minimum of 60 hours of instruction each year (30 hours for small developments). | 3 points |
| N/A | Adult educational, health & wellness, or skill building classes as listed above, except:
Minimum of 36 hours of instruction each year (18 hours for small developments). | 2 points |
| N/A | (10) Health or behavioral health services provided by appropriately-licensed organization or individual. Includes but is not limited to: health clinic, adult day health center, medication management services, mental health services and treatment, substance abuse services and treatment. | 5 points |
| N/A | (11) Licensed child care. Shall be available 20 hours or more per week, Monday through Friday, to residents of the development. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger.) | 5 points |
| N/A | (12) After school program for school age children. Includes, but is not limited to tutoring, mentoring, homework club, art and recreational activities. (Only for large family projects or other projects in which at least 30% of units are 3 bedrooms or larger). Minimum of 10 hours per week, offered weekdays throughout the school year. | 5 points |
| N/A | After school program for school age children as listed above, except:
Minimum of 6 hours per week, offered weekdays throughout the school year. | 3 points |
| N/A | After school program for school age children as listed above, except:
Minimum of 4 hours per week, offered weekdays throughout the school year. | 2 points |

The service budget spreadsheet must be completed.	Total Points for Service Amenities:	10
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E. Sustainable Building Methods

Maximum 5 Points

REVIEW REG. SECTION 10325(c)(6) BEFORE PROCEEDING

APPLICANTS WILL BE HELD TO REGULATORY REQUIREMENTS. THE APPLICATION MAY CONTAIN ABBREVIATED DESCRIPTIONS OF THE REQUIREMENTS FOR THIS SECTION.

E(1) New Construction and Adaptive Reuse projects select from the following features:

Yes a. Develop the project in accordance with the minimum requirements with any one of the following programs:
GreenPoint Rated Program **5 Points**

N/A b. **ENERGY EFFICIENCY**
EITHER: Energy efficiency as indicated in Reg. Section 10325(c)(6)(B) beyond the requirements in the 2016 Title 24, Part 6 of the California Building Code (2016 Standards):
Better than the 2016 Standards **N/A** **0 Points**

If the local building department has determined that building permit applications submitted on or before December 31, 2016 are complete, then energy efficiency beyond the requirements in the 2013 Title 24, Part 6 of the California Building Code (2013 Standards)
Better than the 2013 Standards **N/A** **0 Points**

OR: Energy efficiency with renewable energy that provides the following percentages of project tenants' energy loads:
Low Rise (1-3 habitable stories) **N/A** **0 Points**

Multifamily of 4+ habitable stories **N/A** **0 Points**

E(2) Rehabilitation projects select from the following features:

N/A a. Develop the project in accordance with the minimum requirements with any one of the following programs:
N/A **0 Points**

N/A b. Rehabilitate to improve energy efficiency; points awarded based on percentage decrease in estimated Time Dependent Valuation energy use post-rehabilitation:
Improvement over current:
N/A **0 Points**

N/A c. Additional rehabilitation project measures (chose one or more of the following three categories):
 1. PHOTOVOLTAIC / SOLAR **0 Points**
N/A

N/A 2. SUSTAINABLE BUILDING MANAGEMENT PRACTICES, INCLUDING BOTH OF THE FOLLOWING: **0 Points**
 Develop project-specific maintenance manual, including information on all energy and green building features
 Undertake formal building systems commissioning, retro-commissioning, or re-commissioning

N/A 3. INDIVIDUALLY METER (OR SUB-METER CURRENT MASTER-METERED) GAS, ELECTRICITY, OR CENTRAL HOT WATER SYSTEMS FOR ALL TENANTS **0 Points**

E(3) New Construction and Rehabilitation projects:

N/A d. WATER EFFICIENCY: **0 Points**
N/A

To receive these points, the applicant and the project architect must certify in the application which of the above items will be included in the project's design and specifications, and further must certify at the project's placed-in-service date that the items were completed. In addition, certain point categories require completion of the TCAC Sustainable Building Method Workbook and accompanying documentation by a qualified energy analyst at application and placed-in-service stages. Refer to Reg. Section 10325(c)(6), Checklist Item Tab 25, and the TCAC website for requirements related to the TCAC Sustainable Building Method Workbook. Refer to Reg. Section 10325(c)(6)(G) for specific Compliance and Verification requirements. Projects receiving points under this category that fail to meet the requirements of Reg. Section 10325(c)(6) will be subject to negative points under Section 10325(c)(3).

Total Points For Sustainable Building Methods:	5
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F. Lowest Income

F(1) Lowest Income Restriction for All Units

50 Points

The “Percent of Area Median Income” category may be used only once. For instance, 50% of Income Targeted Units to Total Tax Credit Units at 50% of Area Median Income (AMI) cannot be used twice for 100% at 50% and receive 50 points, nor can 50% of Income Targeted Units to Total Tax Credit Units at 50% of Area Median Income for 25 points and 40% of Income Targeted Units to Total Units at 50% of Area Median Income be used for an additional 20 points. However, the “Percent of Income Targeted Units” may be used multiple times. For example, 50% of Targeted Units at 50% of Area Median Income for 25 points may be combined with another 50% of Targeted Units at 45% of Area Median Income to achieve the maximum points. All projects must score at least 45 points in this category to be eligible for 9% Tax Credit.

RESYNDICATION PROJECTS CHOOSING HOLD HARMLESS RENTS CANNOT RECEIVE LOWEST INCOME POINTS FOR HOLD HARMLESS RENTS. CURRENT RENT LIMITS MUST BE USED FOR LOWEST INCOME POINT SCORING.

***Only projects competing in the Rural Set-aside may use the 55% AMI column and selected targeting in the 50% AMI column.**

****60% AMI is included as a place-holder and will not receive any additional points.**

		Percent of Area Median Income (AMI)						
		**60%	*55%	50%	45%	40%	35%	30%
Percent of Income Targeted Units to Total Tax Credit Units (exclusive of mgr.'s units)	80%	0				45	47.5	50
	75%	0				42.5	45	47.5
	70%	0				40	42.5	45
	65%	0			35	37.5	40	42.5
	60%	0			32.5	35	37.5	40
	55%	0			30	32.5	35	37.5
	50%	0		25*	27.5	30	32.5	35
	45%	0		22.5*	25	27.5	30	32.5
	40%	0	17.5	20	22.5	25	27.5	30
	35%	0	15	17.5	20	22.5	25	27.5
	30%	0	12.5	15	17.5	20	22.5	25
	25%	0	10	12.5	15	17.5	20	22.5
	20%	0	7.5	10	12.5	15	17.5	20
	15%	0	5	7.5	10	12.5	15	17.5
10%	0	2.5	5	7.5	10	12.5	15	

Consolidate your units before entering your information into the table Do not enter any non-qualifying units into the table				
Number of Targeted Tax Credit Units	Percent of Area Median Income (AMI) (30%- 55%)*	Percentage of Units to Total Units (before rounding down)	Percent of Income Targeted Units to Total Tax Credit Units (exclusive of mgr.'s units)	Points Earned
5	30	10.20	10	15
	35	0.00	0	0
	40	0.00	0	0
13	45	26.53	25	15
20	50	40.82	40	20
	0 -Rural only	0.00	0	0
	0 -Rural only	0.00	0	0
11	60	22.45	20	0
49	Total Points Requested:			50

***IF 60% AMI UNITS ARE LESS THAN 10% OF TOTAL UNITS, LEAVE CELL E660 BLANK.**

F(2) Lowest Income for 10% of Total Restricted Units at 30% AMI

2 Points

A project that agrees to have at least 10% of its units available for tenants with incomes no greater than 30% AMI and agrees to restrict the rents on those units accordingly can receive two additional points. The 30% AMI units must be spread across the various bedroom sizes, starting with the largest bedroom count units (e.g. four bedroom units) and working down to the smaller bedroom count units, assuring that at least 10% of the larger units are proposed at 30% AMI. So long as the project meets the 10% standard as a whole, the 10% standard need not be met among all of the smaller units. TCAC may correct applicant errors in carrying out this largest-to-smallest unit protocol.

Bedroom Selection	Total Number of Tax Credit Units per Bedroom Size	Number of Targeted Tax Credit Units @ 30% AMI	Percentage of Units to Total Units (by bedroom size)
5 BR	0	0	0.0000
4 BR	0	0	0.0000
3 BR	14	2	0.1429
2 BR	20	2	0.1000
1 BR	15	1	0.0667
SRO	0	0	0.0000
Total:	49	5	-

Lowest Income for 10% of Total Restricted Units at 30% AMI Points: 2

Total Points for Lowest Income: 52

G. Readiness to Proceed

Points are available to applications documenting each of the categories below, up to a maximum of 15 points. Within the application the following must be delivered (see Regulation Section 10325(c)(8) and the Checklist Items for additional information):

Readiness to Proceed

Maximum 15 Points

- Yes** (i) Enforceable commitment for all construction financing, as evidenced by executed commitment and payment of commitment fees **5 points**

- Yes** (ii) Evidence, as verified by the appropriate officials, that all environmental review clearances (CEQA, NEPA, applicable tribal land environmental reviews) necessary to begin construction, except for clearances related to loans with must pay debt service for which the applicant is not seeking public funds points or tiebreaker benefit (except the Tranche B calculation), are either finally approved or unnecessary **5 points**

- Yes** (iii) All necessary public or tribal land use approvals subject to the discretion of local or tribal elected officials **5 points**

15 points will be available to projects that document all of the above and are able to begin construction within 180 days of the Credit Reservation, as evidenced by submission of the following within 180 days* of the Credit Reservation: updated application form and explanation of changes, executed construction contract, breakdown of lender-approved construction costs, recorded deeds of trust for all construction financing, binding commitments for permanent financing and any other required financing, a limited partnership agreement executed by the general partner and the investor providing the equity, payment of all construction lender fees, issuance of building permits (see TCAC Regulation Section 10325(c)(8) for additional guidance), and notice to proceed delivered to the contractor. If no construction lender is involved, evidence must be submitted within 180 days after the Credit Reservation is made that the equity partner has been admitted to the ownership entity and that an initial disbursement of funds has occurred. Failure to meet this timeline will result in rescission of the Credit Reservation. In addition to the above, all applicants receiving any points under this subsection must provide an executed Letter of Intent (LOI) from the project's equity partner within 90 days of the credit reservation. The LOI must include those features called for in the CTCAC application (See Appendix for requirements).

In the event that one or more of the above criteria have NOT been met, 5 points may be awarded for each one that has been met. In such cases, the 180-day requirements shall not apply to projects that do not obtain the maximum points in this category. The 90-day requirements apply to all projects requesting any points under this category.

*After the Credit Reservation date TCAC will randomly assign a 180 day deadline for half of the awarded projects and a 194 day deadline for the remaining half of the projects.

Total Points for Readiness to Proceed:	15
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H. Miscellaneous Federal and State Policies

Maximum 2 Points

- | | |
|--|---|
| <p>Yes (i) For applicants that agree that the Committee may exchange Federal Tax Credits for State Tax Credits in an amount that will yield equal equity as if only Federal Tax Credits were awarded.</p> <p>N/A (ii) Enhanced Accessibility and Visitability. Project design incorporates California Building Code Chapter 11(B) and the principles of Universal Designed listed in Reg. Section 10325(c)(9)(B) in at least half of the project's units.</p> <p>N/A (iii) Smoke Free Residence. The proposed project will have at least 1 nonsmoking building and incorporate prohibition of smoking into the lease agreements for the affected units. If a single building project, the project will designate contiguous units as nonsmoking.</p> <p>N/A (iv) Historic Preservation. The project proposes to incorporate historic tax credits.</p> <p>N/A (v) Revitalization Area Project. The project is located within a QCT, a census tract in which at least 50% of the households have an income of less than 60% AMI, or a federal Promise Zone. The development will contribute to a concerted community revitalization plan as demonstrated by a letter from a local government official.</p> <p>N/A (vi) Eventual Tenant Ownership. The project proposes to make tax credit units available for eventual tenant ownership.</p> | <p>2 Points</p> <p>2 Points</p> <p>2 Points</p> <p>1 Point</p> <p>2 Points</p> <p>1 Point</p> |
|--|---|

Total Points for Miscellaneous Federal and State Policies:	2
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VI. POINTS SYSTEM - SECTION 2: POINTS SYSTEM SUMMARY

Total Possible Points: 138, Minimum Point Threshold: 117

	APPLICANT POINTS	MAXIMUM POINTS	TOTAL POINTS
A. Cost Efficiency, Credit Reduction, & Public Funds	20	20	20
A(1) <i>Cost Efficiency</i>	4	20	
A(2) <i>Credit Reduction</i>	0	20	
A(3) <i>Public Funds</i>	37	20	
B. General Partner & Management Company Experience	9	9	9
A(1) <i>General Partner Experience</i>	6	6	
A(2) <i>Management Company Experience</i>	3	3	
C. Housing Needs	10	10	10
D. Site & Service Amenities	25	25	25
D(1) <i>Site Amenities</i>	18	15	
D(2) <i>Service Amenities</i>	10	10	
E. Sustainable Building Methods	5	5	5
F. Lowest Income & 10% of Units Restricted @ 30% AMI	52.0	52.0	52.0
F(1) <i>Lowest Income</i>	50.0	50.0	
F(2) <i>10% of Units Restricted @ 30% AMI</i>	2	2	
G. Readiness to Proceed	15	15	15
H. Miscellaneous Federal and State Policies	2	2	2
*Negative Points (if any, please enter amount:)		NO MAX	0
Total Points:			138.0

*Negative points given to general partners, co-developers, management agents, consultants, or any member or agent of the Development Team may remain in effect for up to two calendar years, but in no event shall be in effect for less than one funding round. Furthermore, negative points may be assigned to one or more Development Team members, but do not necessarily apply to the entire Team. Negative points assigned by the Executive Director may be appealed to the Committee under appeal procedures enumerated in the regulations.

VII. TIE BREAKER SYSTEM - FINAL TIE BREAKER SELF-SCORE

This section is included in the application for self-scoring. Be aware that TCAC will use self scores to determine which projects undergo further review in the competition, including the verification of self scores, for possible reservation of tax credits. TCAC will not verify or evaluate every project's self score. Project's that self score too low to successfully compete for a reservation of tax credits will not undergo any further review by TCAC.

Review TCAC Reg. Section 10325(c)(10). Provide evidence of committed permanent public funds in Tab 20 and evidence of public subsidies, if any, in Tab 17.

Projects with commercial/non-residential costs will have committed public funds discounted by the percentage of the project proposed to be commercial or non-residential.

Ineligible off-site costs should be excluded from both numerators and denominators. Enter a positive number for the "Ineligible Offsites" under the list of leveraged soft financing below. Ineligible Off-site costs will be automatically excluded from both the numerators and the denominators.

Evidence of land value is required (see Tab 1). The value of the land per TCAC Regulations must be included in "Total residential project development costs" below as evidenced in Tab 1 of the application. Donated land value must be included in Total Project Cost and the Sources and Uses Budget.

Final Tie Breaker Formula:

$$\frac{\text{Committed, permanent, leveraged soft financing defraying residential costs X size factor X subsidy percentage factor}}{\text{Total residential project development costs}} + \left(\left(1 - \frac{\text{Requested unadjusted eligible basis + amount of basis reduction up to leveraged soft financing exclusive of donated land and fee waivers}}{\text{Total residential project development costs}} \right) / 3 \right)$$

SOFT FINANCING

Tranche B, if applicable (calculate below)	\$621,569
Total donated land value	
Total fee waivers	
List leveraged soft financing excluding donated land and fee waivers:	
Napa Valley Community Foundation	\$2,000,000
City of Napa CDBG	\$2,000,000
County of Napa Housing Trust Fund	\$2,000,000
City of Napa Housing Trust Fund	\$1,000,000
Gasser Foundation Gap Loan	\$1,000,000
Gasser Donated Funds	\$334,468
Less: Ineligible Offsites	
Total leveraged soft financing excluding donated land and fee waivers	\$8,334,468
TOTAL	\$8,956,037

BASIS REDUCTION

Total basis reduction	\$8,900,000
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MIXED USE PROJECTS

For mixed-use projects, the permanent public fund numerator must be discounted/reduced by the mixed-use ratio below.

Mixed-use projects: Total commercial cost / Total project cost:

THE PRORATED COMMERCIAL COST DEDUCTION TO SOFT FUNDS MUST BE CALCULATED FIRST, BEFORE APPLYING ANY SUBSIDY ADJUSTMENT/INCREASE TO THE NUMERATOR (REGULATION SECTION 10325(c)(10)(A)). TCAC staff may adjust this ratio as deemed appropriate.

Sample formula (commercial costs) for numerator *Committed permanent soft funds defraying residential costs* =(G44)*(1-J49)

SIZE FACTOR

New construction
 Tax credit units:
 Size factor:

RENTAL/OPERATING SUBSIDY BOOST

For projects with public operating or rental subsidies listed in Reg. Section 10325(c)(10)(A), calculate the percentage increase below and increase the soft funds numerator by the adjustment percentage.

Operating and rental subsidies: % of subsidized units:
The number of rental subsidy units and the number of operating subsidy units are cumulative, up to 100%.

16.327% 4.082%

Subsidy adjustment/increase to permanent public funds numerator
(This adjustment is calculated in the numerator after any commercial cost adjustment).

FINAL TIE BREAKER CALCULATION

Soft financing less commercial proration	\$8,956,037	Requested unadjusted eligible basis	\$7,699,244
Soft financing with size factor	\$8,956,037		
With rental/operating subsidy boost	\$9,321,590		
\$9,321,590		\$16,033,712	
20,183,831		\$20,183,831	
		+ ((1 - $\frac{\$16,033,712}{\$20,183,831}$) / 3) = 53.037%	

Tranche B calculation

For purposes of the public funds points section and the final tie breaker, a Tranche B loan is the lesser of the actual commitment amount or the following. Please note, an application must include a private Tranche B loan supported by a public subsidy to utilize this calculation.

Rental Income Differential:

Unit Type	# of Units	Rent Limit:		Calculated Annual Rent
		40% AMI (SRO/SpN) OR 50% AMI (ALL OTHER)	Public Subsidy Contract Rent	
1 bedroom	1	\$829	\$1,307	\$5,734
2 bedroom	2	\$984	\$1,695	\$17,059
3 bedroom	5	\$1,119	\$2,009	\$53,400
SRO				\$0
SRO				\$0
SRO				\$0
TOTAL				\$76,193

Rental Income Differential	\$76,193
Less Vacancy	5.0%
Net Rental Income	\$72,383
Available for debt service @ 1.15 DSC ratio:	\$62,942
Loan term (years)	15
Interest rate (annual)	6.0%
DSC ratio	1.15

Loan amount per TCAC underwriting standards: \$621,569

Actual Tranche B loan amount: \$1,140,000

15 YEAR PROJECT CASH FLOW PROJECTIONS - Refer to TCAC Regulation Sections 10322(h)(22), 10325(f)(5), 10326(g)(4), 10327(f) and (g).

REVENUE	MULTIPLIER	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7	YEAR 8	YEAR 9	YEAR 10	YEAR 11	YEAR 12	YEAR 13	YEAR 14	YEAR 15
Gross Rent	1.025	\$558,708	\$572,676	\$586,993	\$601,667	\$616,709	\$632,127	\$647,930	\$664,128	\$680,731	\$697,750	\$715,193	\$733,073	\$751,400	\$770,185	\$789,440
Less Vacancy	5.00%	-27,935	-28,634	-29,350	-30,083	-30,835	-31,606	-32,396	-33,206	-34,037	-34,887	-35,760	-36,654	-37,570	-38,509	-39,472
Rental Subsidy	1.025	106,421	109,081	111,808	114,604	117,469	120,405	123,416	126,501	129,663	132,905	136,228	139,633	143,124	146,702	150,370
Less Vacancy	5.00%	-5,321	-5,454	-5,590	-5,730	-5,873	-6,020	-6,171	-6,325	-6,483	-6,645	-6,811	-6,982	-7,156	-7,335	-7,518
Miscellaneous Income	1.025	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Less Vacancy	5.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Revenue		\$631,872	\$647,669	\$663,861	\$680,457	\$697,469	\$714,906	\$732,778	\$751,098	\$769,875	\$789,122	\$808,850	\$829,071	\$849,798	\$871,043	\$892,819
EXPENSES																
Operating Expenses:	1.035															
Administrative		\$24,122	\$24,966	\$25,840	\$26,744	\$27,681	\$28,649	\$29,652	\$30,690	\$31,764	\$32,876	\$34,026	\$35,217	\$36,450	\$37,726	\$39,046
Management		37,200	38,502	39,850	41,244	42,688	44,182	45,728	47,329	48,985	50,700	52,474	54,311	56,212	58,179	60,215
Utilities		59,788	61,881	64,046	66,288	68,608	71,009	73,495	76,067	78,729	81,485	84,337	87,289	90,344	93,506	96,779
Payroll & Payroll Taxes		105,712	109,412	113,241	117,205	121,307	125,553	129,947	134,495	139,203	144,075	149,117	154,336	159,738	165,329	171,115
Insurance		18,022	18,653	19,306	19,981	20,681	21,404	22,154	22,929	23,732	24,562	25,422	26,312	27,232	28,186	29,172
Maintenance		51,570	53,375	55,243	57,177	59,178	61,249	63,393	65,611	67,908	70,285	72,745	75,291	77,926	80,653	83,476
Other Operating Expenses (specify):		4,200	4,347	4,499	4,657	4,820	4,988	5,163	5,344	5,531	5,724	5,925	6,132	6,346	6,569	6,799
Total Operating Expenses		\$300,614	\$311,135	\$322,025	\$333,296	\$344,961	\$357,035	\$369,531	\$382,465	\$395,851	\$409,706	\$424,046	\$438,887	\$454,248	\$470,147	\$486,602
Transit Pass/Tenant Internet Expense*	1.035	4,000	4,140	4,285	4,435	4,590	4,751	4,917	5,089	5,267	5,452	5,642	5,840	6,044	6,256	6,475
Service Amenities	1.035	12,000	12,420	12,855	13,305	13,770	14,252	14,751	15,267	15,802	16,355	16,927	17,520	18,133	18,767	19,424
Replacement Reserve		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Real Estate Taxes	1.020	184	188	191	195	199	203	207	211	216	220	224	229	233	238	243
Other (Specify):	1.035	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other (Specify):	1.035	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Expenses		\$341,798	\$352,883	\$364,356	\$376,231	\$388,521	\$401,241	\$414,407	\$428,033	\$442,136	\$456,732	\$471,840	\$487,476	\$503,659	\$520,408	\$537,744
Cash Flow Prior to Debt Service		\$290,074	\$294,786	\$299,505	\$304,227	\$308,948	\$313,664	\$318,372	\$323,065	\$327,739	\$332,390	\$337,010	\$341,596	\$346,139	\$350,635	\$355,075
MUST PAY DEBT SERVICE																
Citi Community Capital (Private Perm Loan)		157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525	157,525
Tranche B Perm Loan		84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230	84,230
		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Debt Service		\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755	\$241,755
Cash Flow After Debt Service		\$48,319	\$53,031	\$57,749	\$62,471	\$67,193	\$71,909	\$76,616	\$81,310	\$85,984	\$90,635	\$95,255	\$99,840	\$104,384	\$108,879	\$113,320
Percent of Gross Revenue		7.26%	7.78%	8.26%	8.72%	9.15%	9.56%	9.93%	10.28%	10.61%	10.91%	11.19%	11.44%	11.67%	11.87%	12.06%
25% Debt Service Test		19.99%	21.94%	23.89%	25.84%	27.79%	29.74%	31.69%	33.63%	35.57%	37.49%	39.40%	41.30%	43.18%	45.04%	46.87%
Debt Coverage Ratio		1.200	1.219	1.239	1.258	1.278	1.297	1.317	1.336	1.356	1.375	1.394	1.413	1.432	1.450	1.469
OTHER FEES**																
GP Partnership Management Fee						\$45,375	\$66,113	\$29,851	\$30,747	\$31,669	\$32,619	\$33,598	\$34,606	\$35,644	\$36,713	\$37,815
LP Asset Management Fee		5,000	5,150	5,305	5,464	5,628	5,796	5,970	6,149	6,334	6,524	6,720	6,921	7,129	7,343	7,563
Incentive Management Fee																
Total Other Fees		5,000	5,150	5,305	5,464	51,002	71,909	35,822	36,896	38,003	39,143	40,317	41,527	42,773	44,056	45,378
Remaining Cash Flow		\$43,319	\$47,881	\$52,445	\$57,008	\$16,190	\$0	\$40,795	\$44,413	\$47,981	\$51,491	\$54,938	\$58,313	\$61,611	\$64,823	\$67,942
Deferred Developer Fee**		\$43,319	\$47,881	\$52,445	\$57,008	\$16,190										
Residual or Soft Debt Payments**																
Napa Valley Community Foundation		\$0	\$0	\$0	\$0	\$0	\$0	\$10,199	\$11,103	\$11,995	\$12,873	\$13,734	\$14,578	\$15,403	\$16,206	\$16,986
City of Napa CDBG		\$0	\$0	\$0	\$0	\$0	\$0	\$10,199	\$11,103	\$11,995	\$12,873	\$13,734	\$14,578	\$15,403	\$16,206	\$16,986
County of Napa Housing Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$10,199	\$11,103	\$11,995	\$12,873	\$13,734	\$14,578	\$15,403	\$16,206	\$16,986
City of Napa Housing Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0	\$5,099	\$5,552	\$5,998	\$6,436	\$6,867	\$7,289	\$7,701	\$8,103	\$8,493
Gasser Foundation Gap Loan		\$0	\$0	\$0	\$0	\$0	\$0	\$5,099	\$5,552	\$5,998	\$6,436	\$6,867	\$7,289	\$7,701	\$8,103	\$8,493

*9% and 4% + state credit applications shall include the cost of transit passes and tenant internet service if requested in the Points System site amenity section.

Other Fees and all payments made from cash flow after must pay debt should be completed according to the terms of the partnership agreement (or equivalent ownership entity terms). Please re-order line items consistent with any "order of priority" terms. **These items are to be completed when submitting an updated application for the Carryover, Readiness, Final Reservation, and Placed-in-Service deadlines.