



## CALIFORNIA DEBT LIMIT ALLOCATION COMMITTEE

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**Date:** January 2, 2025

**To:** CDLAC Applicant and Project Sponsors that have been awarded bond allocations.

**From:** DC Navarrette, Section Chief

**Re:** Compliance Monitoring Requirements for 2024 Reporting Year

This is to notify Applicants and Project Sponsors of annual compliance reporting for the 2024 reporting period shall be completed no later than **March 1<sup>st</sup>, 2025**.

Pursuant to CDLAC Regulations (§ 5144, § 5145, and § 5146), the Project Sponsor must submit either the Certification of Compliance I or Certification of Compliance II to the Applicant by the Applicant's specified deadline, but no later than March 1<sup>st</sup> annually, until the Project Sponsor submits the Certificate of Completion to the Applicant. Additionally, the Applicant must submit an Annual Public Benefits and On-Going Compliance Self-Certification online to CDLAC every year until the Certificate of Completion is submitted. After the Certificate of Completion is submitted, the Project Sponsor must submit the Certification of Compliance II to the Applicant by March 1<sup>st</sup>, and every three years thereafter, in accordance with Section § 5144 of the CDLAC Regulations. Verification of income and rental information is not required before the Certificate of Completion is submitted. Failure to submit compliance reports may result in disqualification from future program participation.

**Project Sponsor shall complete and submit to the Applicant for the reporting year:**

- CDLAC Certification of Compliance Forms I (for projects that received an Allocation prior to December 31, 2016)
  - [Certificate of Compliance I \(QRRP and Non-QRRP\) Fillable](#)
- CDLAC Certification of Compliance Forms II (for projects that received an Allocation after December 31, 2016)
  - [Certification of Compliance II \(QRRP\) Fillable](#)
  - [Certification of Compliance II \(Non-QRRP\) Fillable](#)

- CDLAC Completion Certification (for projects scheduled for construction completion during reporting year)
  - [Certificate of Completion QRRP Fillable](#)
  - [Certificate of Completion Non-QRRP Fillable](#)
- CTCAC Project Status Report (PSR) or equivalent documentation (for QRRP projects that received an Allocation after December 31, 2016)
  - [PSR Form](#)
    - [PSR Instructions](#)

**The Applicant shall complete and submit for the reporting year:**

- Annual Applicant Public Benefits and On-going Compliance Self Certification, via the CDLAC Online Compliance Certification System ([Issuer Self Certification of Compliance System](#)).
  - [Applicant Compliance Self-Certification Fillable](#)

To view the list\* of projects required to submit the Annual Applicant Public Benefits and On-Going Compliance Self-Certification for Reporting Year 2024, please log in to the Issuer Self-Certification of Compliance System portal on the CDLAC website. [Certifications to be Completed for Reporting Year 2024](#)

Please contact CDLAC staff if you have any questions or concerns by sending an email to [CDLACComp@treasurer.ca.gov](mailto:CDLACComp@treasurer.ca.gov) with a subject line of "CDLAC Certifications of Compliance."

\*Please Note: The list of projects is subject to change.