**LAIF Transaction Record**

**LOCAL AGENCY INVESTMENT FUND**

Office Hours: 7:30 a.m. to 4:00 p.m.

LAIF Online: 7:00 a.m. to 7:00 p.m.

[**https://www.treasurer.ca.gov/pmia-laif/laif/index.asp**](https://www.treasurer.ca.gov/pmia-laif/laif/index.asp)

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| **Telephone:** (916) 653-3001  or (916) 306-8260 | **LAIF Online:** [**https://laifonline.treasurer.ca.gov/**](https://laifonline.treasurer.ca.gov/) |

* 15 transactions per month
* Minimum transaction amount $5,000.00, thereafter in increments of $1,000.00
* $75 million cap per account – no cap on bond account
* **Same day transactions must be completed by 10:00 a.m. Transactions completed after 10:00 a.m. will be effective the next business day.**
* Transactions may be scheduled 10 calendar days in advance of the effective date

**For cash flow purposes, please provide LAIF at least 24 hours advance notice for transactions of $10 million or more.**

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| --- | --- | --- |
| **LAIF Representative/LAIF Online:** |  |  |
|  |  |  |
| **Date:** |  |  |
|  |  |  |
| **Time:** |  |  |
|  |  |  |
| **Effective Date of Transaction:** |  |  |
|  |  |  |
| **Type of Transfer:**(withdrawal/deposit) |  |  |
|  |  |  |
| **Amount of Transfer:** |  |  **$** |
|  |  |  |
| **LAIF Confirmation Number:** |  |  |
|  |  |  |
| **Bank (for deposits)** |  |  |
| Bank Representative: |  |  |
| Time: |  |  |