

**CALIFORNIA POLLUTION CONTROL FINANCING AUTHORITY
Meeting Date: April 15, 2025**

**Request for the Approval of an Interagency Agreement with the State Treasurer’s
Office for Support Services provided by the State Treasurer’s Office Executive
Office, Administration Division, and Information Technology Division**

Prepared by: *Melissa Foster*

Summary: The California Pollution Control Financing Authority (CPCFA) enters into an Interagency Agreement (IA) annually with the State Treasurer’s Office (STO) for support services performed by staff within the STO. This item requests authorization to execute an IA in the amount of \$485,257 for STO support services provided during Fiscal Year 2024/2025.

Background: The STOs Executive Office, Administration, and Information Technology Divisions provide support services including budgeting, personnel, accounting, legal, information technology, information security, policy and legal direction and guidance, reporting, and other administrative support services for the Boards, Commissions, and Authorities (BCAs) chaired by the State Treasurer.

The STO allocates the overall cost amongst the BCAs based on each BCA’s personnel years. The proposed IA for Fiscal Year 2024/2025 is attached as Exhibit A.

Prior IA amounts from Fiscal Year 2010/2011 through Fiscal Year 2023/2024 are listed in the chart below. The contract costs are based on the number of full-time positions within each BCA. During the most recent Fiscal Year, new positions were added amongst various BCAs resulting in a decrease in CPCFA’s share of overall support costs.

Fiscal Year	IA Amount
07/01/10 – 06/30/11	\$377,472
07/01/11 – 06/30/12	\$421,530
07/01/12 – 06/30/13	\$421,530
07/01/13 – 06/30/14	\$413,120
07/01/14 – 06/30/15	\$411,156
07/01/15 – 06/30/16	\$726,241
07/01/16 – 06/30/17	\$722,029
07/01/17 – 06/30/18	\$736,709
07/01/18 – 06/30/19	\$736,709
07/01/19 – 06/30/20	\$574,877
07/01/20 – 06/30/21	\$541,372
07/01/21 – 06/30/22	\$491,156
07/01/22 – 06/30/23	\$484,688
07/01/23 – 06/30/24	\$488,425

Terms of the Interagency Agreement:

Contract Period: July 1, 2024, through June 30, 2025

Contract Amount: Not to exceed \$485,257

Staff Recommendation: Staff recommends the approval of Resolution Number 25-04-001 authorizing the Executive Director to execute Interagency Agreement No. CPCFA04-24 with the State Treasurer's Office for Fiscal Year 2024/2025 in an amount not to exceed \$485,257.

**RESOLUTION OF THE CALIFORNIA POLLUTION CONTROL FINANCING AUTHORITY
AUTHORIZING THE EXECUTIVE DIRECTOR OR DEPUTY EXECUTIVE DIRECTOR TO
EXECUTE AN INTERAGENCY AGREEMENT WITH THE STATE TREASURER'S
OFFICE**

April 15, 2025

WHEREAS, the California Pollution Control Financing Authority (Authority) was created under the provisions of the California Pollution Control Financing Authority Act (Division 27 (commencing with Section 44500) of the Health and Safety Code); and

WHEREAS, Section 44522(c) of the Health and Safety Code provides that the Authority is authorized to “do all things generally necessary or convenient to carry out its powers and purposes”; and

WHEREAS, Section 44519 of the Health and Safety Code provides that the Authority may employ an Executive Director and any other persons as are necessary to enable it to properly perform the duties imposed upon the Authority by the California Pollution Control Financing Authority Act, and the Authority may delegate to the Executive Director the power to enter into contracts on its behalf; and

WHEREAS, the Authority wishes to enter into an Interagency Agreement with the State Treasurer’s Office for Fiscal Year 2024/2025 for executive and support services, including accounting, budgeting, legal, information technology, information security, personnel, and business services; and

WHEREAS, the State Treasurer’s Office has the ability and expertise to advise the Authority on matters pertaining to administration and support services for the Authority;

NOW, THEREFORE, BE IT RESOLVED, by the California Pollution Control Financing Authority the following:

Section 1. The Executive Director and Deputy Executive Director are each hereby authorized, jointly and severally, to prepare, enter into, and execute Interagency Agreement No. CPCFA04-24 with the State Treasurer’s Office for administrative support services in an amount not to exceed \$485,257 for the term beginning July 1, 2024, through June 30, 2025.

**EXHIBIT A
(Interagency Agreement)**

SCOPE OF WORK

1. This is an Interagency Agreement between the State Treasurer’s Office (hereafter referred to as STO) and the California Pollution Control Financing Authority (hereafter referred to as CPCFA).
2. This agreement shall be in effect from July 1, 2024 through June 30, 2025.
3. STO agrees to provide services including but not limited to: Accounting, Budgeting, Legal Services, Information Technology Services, Information Security, Personnel, Business Services, Executive Office (policy direction and guidance) and Reporting Services to CPCFA, where applicable. Management from CPCFA and STO will meet regularly to prioritize and plan for CPCFA’s existing and expanding program administrative support, and coordinate on all required reports to control agencies. This contract is necessary as the services identified above cannot be performed by CPCFA staff and must be performed by STO staff.
4. The project representatives during the term of this agreement will be:

State Agency: California Pollution Control Financing Authority	Contractor: State Treasurer’s Office
Attention: Shela Tobias-Daniel Executive Director	Attention: Rebecca Grajski Director, Administration
Address: 901 P Street, Suite 313A Sacramento, CA 95814	Address: 901 P Street, Suite 411A Sacramento, CA 95814
Phone: (916) 654-5610	Phone: (916) 653-3100
Email: shela.tobias-daniel@treasurer.ca.gov	Email: becky.grajski@treasurer.ca.gov

Exhibit A

**EXHIBIT B
(Interagency Agreement)**

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing

- A. The California Pollution Control Financing Authority (CPCFA) agrees to compensate the State Treasurer's Office (STO) a lump sum payment in the amount of \$485,257.00 due no later than 30 days after contract approval.
- B. Invoice shall include Agreement Number CPCFA04-24 and shall be submitted for a one-time lump sum payment to:

California Pollution Control Financing Authority (CPCFA)
P.O. Box 942809
Sacramento, California 94209-0001

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Payment

- A. Costs for this Agreement shall be computed in accordance with State Administrative Manual Sections 9210 and 9211.
- B. Nothing herein contained shall preclude advance payments pursuant to Article 1, Chapter 3, Part 1, Division 3, Title 2 of the Government Code of the State of California.

**EXHIBIT C
(Interagency Agreement)**

GENERAL TERMS AND CONDITIONS FOR INTERAGENCY AGREEMENTS

Exhibit C to this Agreement, the General Terms and Conditions for Interagency Agreements (GIA – 11/2022), is hereby incorporated by reference and made part of this Agreement as if attached hereto. The General Terms and Conditions for Interagency Agreements may be viewed and downloaded at:

<https://www.dgs.ca.gov/OLS/Resources/Page-Content/Office-of-Legal-Services-Resources-List-Folder/Standard-Contract-Language>

**EXHIBIT D
(Interagency Agreement)**

SPECIAL TERMS AND CONDITIONS

1. Dispute Resolution Clause

- A. If for any reason CPCFA and STO cannot reach a mutual agreement, then CPCFA may refer the dispute to the Chief Deputy Treasurer.